

**NCCAA
MIDWEST
REGION
HANDBOOK**

2008-09

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**NATIONAL CHRISTIAN COLLEGE ATHLETIC ASSOCIATION
MIDWEST REGION
HANDBOOK**

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**NCCAA MIDWEST REGION
CONTACT LIST
2008-09**

<u>Division</u>	<u>Institution</u>	<u>Athletic Director</u>	<u>Telephone</u>	<u>Status</u>
I	Cedarville University, OH	Alan Geist	(937) 766-7768 Fax: (937) 766-5556	M & W
II	Emmaus Bible College, IA	Justin Smith	(563) 588-8000 ext. 1119 Fax: (563) 588-1216	M & W
I	Grace College, IN	Chad Briscoe	(574) 372-5100 Fax: (574) 372-5137	M & W
II	Grace Bible College, MI	Rich Renzema	(616) 538-1770 Fax: (616) 261-8525	M & W
II	Great Lakes Christian College, MI	Scott Aeder	(517) 321-0242 Fax: (517) 321-5902	M & W
I	Huntington University, IN	Gary Turner	(260) 359-4284 Fax: (260) 359-4295	M & W
I	Indiana Wesleyan Univ., IN	Mark DeMichael	(765) 677-2324 Fax: (765) 677-2328	M & W
II	Kuyper College, MI	Christine Moran	(616) 988-3691 Fax: (616) 988-3607	M & W
II	Lincoln Christian College, IL	Matt Clark	(217) 732-3168 Fax: (217) 732-5914	M & W
II	Maranatha Baptist Bible College, WI	Rob Thompson	(920) 261-2377 Fax: (920) 261-9109	M & W
II	Moody Bible College, IL	Don Martindell	(312) 329-4451 Fax: (312) 329-4257	M & W
II	Northland Baptist Bible College, WI	Peter Wehry	(715) 324-6900 ext. 6911 Fax: (715) 324-4216	M & W
I	Spring Arbor University, MI	Sam Riggelman	(517) 750-6502 Fax: (517) 750-2745	M & W
I	Taylor University, IN	Angie Fincannon	(765) 998-5317 Fax: (260) 744-8787	M & W

**NCCAA MIDWEST REGION
2008-09**

DIRECTORY OF REGIONAL SPORT CHAIRPERSONS
2008-09 NCCAA Midwest Region Tournament Dates/Sites

Executive Committee

Regional Chair..... Sam Riggleman, Spring Arbor University
(517) 750-6713 Fax: (517) 750-2745
Email: sam.riggleman@arbor.edu

Regional Vice-Chair..... Clayton Morrison, Maranatha Baptist Bible College
(920) 206-2380 Fax: (920) 261-9109
Email: cmorrison@mbbc.edu

Officers

Regional Sport Chairs

Basketball (Women's) I.....Scott Blum, Grace College, IN
(574) 372-5100 x6272 Fax: (574) 372-5137
Region Tournament: February 28-March 7, 2009, Highest Seed(s)

Basketball (Women's) II.....Paul Whitt, Northland Baptist Bible College, WI
(715) 324-6900 Fax: (715) 324-4216
Region Tournament: February 26-28, 2009, Grace Bible College

Softball.....Stephen Liebsch, Grace College, IN
(574) 371-1359 Fax: 574-372-5137
Region Tournament: April 24-25, 2009, Grace College

Volleyball I..... Candace Moats, Indiana Wesleyan University, IN
(765) 677-2234 Fax: (765) 677-2328
Region Tournament: November 7-8, 2008, Indiana Wesleyan Univ.

Volleyball II.....Dave Herron, Northland Baptist Bible College, WI
(715) 324-6900 x6900
Region Tournament: October 24-25, 2008, Northland Baptist Bible, WI

Baseball.....Chad Newhard, Indiana Wesleyan University, IN
(765) 677-2324 Fax: (765) 677-2328
Region Tournament: May 13-15, 2009, Cedarville University

Basketball (Men's) I.....Greg Tonagel, Indiana Wesleyan University, IN
(765) 677-2234 Fax: (765) 677-2328
Region Tournament: February 28-March 7, 2009, Highest Seed(s)

Basketball (Men's) II.....Tim Iverson, Emmaus Bible College, IA
(563) 588-8000 Fax: (563) 588-1216
Region Tournament: February 26-28, 2009, Lincoln Christian

Soccer (Men's) I.....Ben Belleman, Cedarville University, OH
(937) 766-3247 Fax: (937) 766-5556
Region Tournament: November 19 & 22, 2008, Highest Seed(s)

Soccer (Men's) II.....Joe Harding, Moody Bible Institute, IL
(312) 329-4038
Region Tournament: October 23-25, 2008, Grace Bible, OH

Soccer (Women's) I.....John McGillivray, Cedarville University, OH
(937) 766-7757 Fax: (937) 766-5556
Region Tournament: November 19 & 22, 2008, Highest Seed(s)

Soccer (Women's) II.....Brent Casteel, Northland Baptist Bible, WI
(715) 324-6930 Fax: (715) 324-4216
Region Tournament: Regular Season Champion

REGIONAL TOURNAMENT HISTORY

<u>Year</u>	<u>Champion</u>	<u>Coach of the Year</u>
Volleyball - Division I		
2005		
Volleyball - Division II		
2005	Lincoln Christian College	
Soccer – Women I		
2005		
Soccer – Women II		
2005	No Regional Tournament	
Soccer - Division I		
2005		
Soccer - Division II		
2005	Northland Baptist Bible College	
Men’s Basketball - Division I		
2005-06		
Men’s Basketball - Division II		
2005-06	Grace Bible College	Dan Dunn, Moody Bible Institute
Women’s Basketball - Division I		
2005-06		
Women’s Basketball - Division II		
2005-06	Lincoln Christian College	
Softball		
2006		
Baseball		
2006		

**NATIONAL TOURNAMENT CHAMPIONS
FROM MIDWEST REGION**

<u>Year</u>	<u>Institution</u>	<u>Sport</u>	<u>Coach</u>
1997	Northland Baptist Bible (WI)	Men's Soccer Division II	Jim Phillips
1997	Indiana Wesleyan University (IN)	Women's Soccer I	Alan Alderson
1998	Spring Arbor (MI)	Baseball	Hank Burbridge
1998	Cedarville College (OH)	Women's Track and Field	Paul Orchard
1998	Taylor University (IN)	Men's Track and Field	Chris Coy
1998	Lincoln Christian (IL)	Women's Volleyball II	Kevin Crawford
1998	Northland Baptist Bible (WI)	Men's Soccer II	Jim Phillips
1999	Northland Baptist Bible (WI)	Men's Soccer II	Josh Beers
1999	Maranatha Baptist Bible (WI)	Women's Basketball II	Clayton Morrison
1999	Concordia University (MI)	Softball	Kori Kennedy
1999	Indiana Wesleyan University (IN)	Women's Soccer	Joe Thomas
2000	Northland Baptist Bible (WI)	Men's Soccer II	Josh Beers
2000	Indiana Wesleyan University (IN)	Women's Volleyball	Deane Webb
2000	Indiana Wesleyan University (IN)	Women's Soccer	Joe Thoma
2001	Moody Bible College (IL)	Men's Soccer II	Joe Harding
2002	Indiana Wesleyan University (IN)	Women's Basketball I	Steve Brooks
2002	Northland Baptist Bible (WI)	Men's Soccer II	Josh Beers
2003	Northland Baptist Bible (WI)	Men's Soccer II	Matt Hotchkin
2004	Northland Baptist Bible (WI)	Men's Soccer II	Matt Hotchkin
2005	Spring Arbor University (MI)	Men's Basketball I	Ryan Cottingham
2005	Spring Arbor University (MI)	Softball	Deb Thompson
2005	Indiana Wesleyan University (IN)	Women's Tennis I	Terry Porter
2005	Indiana Wesleyan University (IN)	Men's Golf	Steve Evans
2006	Grace Bible College (MI)	Men's Basketball II	Gary Bailey
2007	Indiana Wesleyan University (IN)	Women's Soccer	John Bratcher

Revised 10/08

The purpose of this handbook is to help the athletic personnel of each Midwest Region institution to be informed on all approved policies and procedures so that this Midwest Region may operate efficiently.

ADMINISTRATIVE GUIDELINES

I. OFFICES AND DUTIES

A. Midwest Regional Chair

1. Nominated by a majority vote of the participating colleges within the region.

Confirmed by a vote of the Board of Directors.

The chair shall serve a three- (3) year term. If the chair is a member of a Division I school, then the Vice-Chair must be a member of a Division II school and vice versa.

Duties include:

- a. Shall receive and record eligibility reports from the schools that are in his Division. The vice-chair will receive eligibility reports from the schools in the other Division.
 - b. Shall direct and administer NCCAA sports within the region
 - c. In concert with the Director of Member Relations, shall screen applicants from prospective Regional colleges for membership.
 - d. Shall send to the Director of Member Relations copies of all membership applications.
 - e. Shall serve on the National Administrative Council.
 - f. Shall serve as the Eligibility Agent for the region or appoint a person to directly handle the Certificates of which you are ultimately responsible.
 - g. Shall develop unity among member institutions within the region.
 - h. Shall work with other Regional Chairs in regional playoffs.
 - i. Shall represent the region at the National Convention.
 - j. Shall maintain regional treasury.
 - k. Shall supply awards (championship banners, All-Midwest Regional & Coach of the Year certificates).
 - l. Chair the Executive Committee.
 - m. Appoint members to the Executive Committee.
3. Expense Reimbursement:
Will be entitled to reimbursement by the NCCAA National Office, including meals and lodging, incurred by attending the NCCAA National Convention. Each region shall cover travel and administrative expenses incurred for NCCAA business.

B. Midwest Regional Vice-Chair

1. The Regional Vice-Chair shall be elected by a vote of the regional athletic directors. The Vice-Chair shall serve a three-(3) year term and then succeed to the Regional Chair for a three-(3) year term.
2. Duties include:
 - a. Assist the Regional Chair in overall operation of Regional business.
 - b. Perform the duties of the Regional Chair in his/her absence.
 - c. Shall receive and record eligibility reports from the schools that are in his Division.

C. Executive Committee

1. The Executive Committee will oversee and monitor the business of the Mid-West NCCAA Region. The committee will be comprised of the past Mid-West Regional Chair, the Mid-West Regional Chair, the Mid-West Regional Vice-Chair, and three other elected representatives.
 - a. Each elected representative will serve a three (3) year term
 1. 2004, 2005, 2006- Dave Herron, Northland Baptist, WI
 2. 2005, 2006, 2007 – Deb Thompson, Spring Arbor University, MI
 3. 2006, 2007, 2008 – Needs to be elected at the Fall 2007 meeting
 - b. Elected representatives may serve only one term, which after three years, may be re-elected.
 - c. If any member of the Executive Committee is unable to complete their term, the Regional Chair will appoint a replacement.
2. Executive Committee Duties
 - a. Approve a three-year regional calendar.
 - b. Approve a regional sport tournament and regional sport guideline policies.
 - c. Provide a check and balance system for all regional sports.
 - d. Record and distribute executive committee meeting minutes to all member institutions.

D. Regional Sport Chair

1. The Sport Chair shall be elected by a vote of the respective coaches of each sport. It has been recommended that the sport chair serve a three-year term.
(It is suggested that each Sport Chair serve a three-year term.)
2. Duties include:
 - a. Oversee and administer regional tournament. Approve a 3-year calendar.
 - b. Concurrently work with Regional Chair to determine eligibility of each team (regional dues and eligibility forms).
 - c. Concurrently work with National Sport Chair to communicate with regional coaches. Encourage participation at both the regional and national levels.
 - d. Serve as a representative at the national tournament.
 - e. Arrange conference-call seeding meeting.
 - f. Serve on All-American and Scholar-Athlete Selection Committee and National Sports Committee at national meeting.
 - g. Concurrently work with Sports Information Director to accumulate statistics throughout the year and select of All-Midwest Regional team.
 - h. **Provide a written report of the regional tournament to the Regional Chair for inclusion into the annual report.**

II. REGIONAL MEETING, VOTING, AND DUES

- A. There shall be regularly scheduled meetings of the region.
- B. Each member institution in good standing (dues current) shall have one voting representative.
- C. A quorum shall be defined as the number of members present at an official regional meeting.
- D. Dues are determined by the Executive Committee. Dues are payable by September 30 of each new school year.

III. ATTENDANCE

Attendance at the annual meeting of the NCCAA Midwest Region is required. It is expected that each member institution will send a representative if the Athletic Director cannot personally attend. It is encouraged that coaching staff members attend at much as possible. Any institution absent without valid reason subject to penalty deemed appropriate by the Regional Chair and Executive Committee.

IV. ELIGIBILITY

It is the responsibility of the Athletic Director to make sure that all athletes are eligible. Eligibility forms must be sent to the Regional Chair (or Vice Chair) prior to the first contest and/or scrimmage. Institutions may use NCCAA, NAIA, OR NCAA eligibility forms. Refer to the NCCAA Official Handbook for guidelines and forms.

V. CONVENING OF SPECIAL REGIONAL SESSIONS

Special Regional meetings, when needed, will be called by the Regional Chair with approval of the Executive Committee.

VI. SAMPLE AGENDA FOR REGIONAL MEETING

Welcome/Devotional and Prayer

Roll Call—A representative from each institution and coaches for specific sport meeting should be in attendance.

Acceptance/Corrections to previous meetings' minutes.

Agenda Items—from member institutions in put, Old Business/New Business

Sport-By-Sport Meetings (Breakout Sessions)—Division I and Division II

VI. INSTITUTIONAL RESPONSIBILITIES

A. Promptly submit payment of dues.

B. Attend scheduled regional meetings.

C. Complete appropriate eligibility forms for each sport and send to Regional Chair before first contest or scrimmage.

D. Promote the advancement of the NCCAA Midwest Region.

VII. HANDBOOK

A. All Regional business will be conducted in accordance with this handbook.

B. Any proposed change to this handbook must be submitted in writing to the Executive Committee by March 1 and publicized at least two weeks before the Regional Meeting.

C. The handbook will be reissued each year to every institution in good standing.

SPORTS INFORMATION GUIDELINES

I. STATISTICS, DUES, SPORT FEES

A. Statistics

All region statistics are sent to the National Statistician according to The National Office guidelines. A weekly report will be sent from The National Office to all member schools.

B. Dues

Annual regional dues of \$100 must be sent to the Regional Chair by September 30.

C. Sport fees

Sport fees are paid annually with the NCCAA membership dues.

II. VARIOUS SPORT FORMS

Forms for nominations for All-Region, All-American, Student-Athlete of the Week, Coach of the Year, Scholar-Athlete, etc. can be found under Forms and Procedures of the National Handbook.

SPORTS GUIDELINES - DIVISION I WOMEN'S BASKETBALL

I. PLAYOFF PLANS

A. Dates for Declaring Participation/non-participation

1. If three dates are needed, Saturday, Wednesday, and Saturday prior to the National Tournament. If two dates are needed, Thursday and Saturday prior to the National Tournament. If one date is needed, Saturday prior to the National Tournament.
2. Upon mutual agreement, games may be played on an earlier date. In the event no agreement can be achieved, then A.1. item will be used to determine playing dates.
3. Home teams will be those with the higher rating. Games will be played on the higher seeds home court. Date for declaring to participate in NCCAA regional playoffs will be determined at the end of the regular season and depending upon NAIA involvement.

B. Host Site Selection Process

To be determined by the highest seed.

C. Requirements for Representation at Regional/National Championships

The Region Chair is responsible for determining the participants in the Regional Tournament (Letter of intent, Seeding process, and tournament format). The Region Champion will represent the region at the National Tournament. In the event of no Regional Tournament competition, the Region Sports Chair must determine who the regional representative will be at the National Tournament. This determination can be made by regular season round-robin results, overall winning record, and/or Regional record.

II. SPORT POLICIES FOR REGIONAL GOVERNANCE

A. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and must be postmarked prior to the first date of the competition.
2. Regional dues must be paid to the District Chair prior to September 1.

B. Structure – Tournament will be single elimination.

C. Seeding - Burbridge Ratings

If two teams are within 1.0 point or less, the higher seed will be determined by head-to-head competition.

D. Host's Responsibilities

1. Assume the following financial obligations:
 - a. Regional Banner
 - b. Officials
 - c. Basketballs
 - d. Programs
 - e. Hospitality
2. Inform participating teams of the following:
 - a. Schedule of Games
 - b. Specific Policies and Guidelines of School
 - c. Local Food and Lodging Options
3. Other duties:
 - a. Coaches' Meeting
 - b. Assignment of Officials - Coordinate with Regional Sport Chair
 - c. Complete financial report and submit to Regional Chair and Sport Chair within two weeks after the completion of tournament.

II. STATISTICS

A. All-Midwest Regional and Coach of the Year Selections

1. The head coach of each participating institution will submit their All-Midwest Regional team nominations by February 16, 2009.
2. Upon receiving nominations from each participating institution, each coach will vote for ten players in decreasing rank order (with #1 being his/her player of the year choice), not to include any players from their own teams. Each coach will fax these votes to the Regional chair no later than 3 business days (February 19, 2009).
3. All votes received for All-Midwest Regional team shall be tallied with results announced at the regional championship. The top 10 players will make up the All-Midwest Regional Team. All other players receiving votes are given All-Midwest Team honorable mention.
4. The All-Midwest Regional Coach of the Year is the coach of the Midwest Regional women's basketball championship team.

2007- 2008 Highest Seed March 4-8

2008- 2009 Highest Seed March 4-8

2009- 2010 Highest Seed March 4-8

SPORTS GUIDELINES - DIVISION II WOMEN'S BASKETBALL

I. SPORT POLICIES FOR REGIONAL GOVERNANCE

A. Dates and Site Selection

1. The regional tournament will be held beginning the last Thursday of February.
2. The regional tournament site will be based on the following rotation:
 - a. The rotation will be alphabetical within the district.
 - b. Should a team be unable to host the tournament at its specified time, that team would forfeit its rotation. The tournament would then be held at the next institution within the rotation.
 - 2009 – February 26-28 at Grace Bible College
 - 2010 – February 25-27 at Kuyper College
 - 2011 – February 24-26 at Lincoln Christian College

B. Requirements for Representation

The Region Chair is responsible for determining the participants in the Regional Tournament (Letter of intent, Seeding process, and tournament format). The Region Champion will represent the region at the National Tournament. In the event of no Regional Tournament competition, the Region Sports Chair must determine who the regional representative will be at the National Tournament. This determination can be made by regular season round-robin results, overall winning record, and/or Regional record.

II. PLAYOFF PLANS

A. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and the Regional Sport Chair and must be postmarked prior to the date of the first competition.
2. Regional dues must be paid to the Regional Chair prior to September 1.
3. A team must declare its intent to participate in both the regional and national tournaments to the Regional Sport Chair by February 1.
4. A 5x7 team picture and a current roster must be sent to the National Tournament host by February 1.

B. Structure

1. The tournament must include at least four teams.
2. The structure will be single elimination.
3. The tournament will be at a single site.

C. Seeding

1. Winning percentage based on the first two times opponents play in a given season.
2. Head to head competition
3. Coin toss

D. Official Guidelines

1. Minimum of 10 games officiated at the (4 year institutes) collegiate level during (past) present year.
2. May not officiate a game involving the host school if they have officiated a home game during (past) present year.
3. Midwest region schools are prohibited from sharing video or verbal scouting reports about other Midwest region schools.

III. HOST SITE RESPONSIBILITIES

A. Host's Responsibilities

1. Obtain Regional Banner from the Regional Chair
2. Assume the following financial obligations:
 - a. Officials
 - b. Basketballs (for practice as well)
 - c. Programs
 - d. Hospitality
3. Inform participating teams of the following:
 - a. Tournament Schedule of Matches and Events
 - b. Specific Policies and Services Guidelines of School
 - c. Local Food and Lodging Options
 - d. Location and time of coaches meeting
4. Complete financial report and submit to the Regional Chair and Regional Sport Chair within two weeks after completion of tournament.
5. Send to the Regional Champion income from receipts to be used for national tournament expenses. (No Regional expenses are to be deducted from tournament receipts.)

B. Fees

1. No entry fees may be charged to other institutions.
2. 15 tournament passes are to be provided for participating institutions.

IV. AWARDS

A. All-Midwest Regional and Coach of the Year

1. All-Regional team nominations are to be submitted to the Regional Sports Chair using the All-American nomination form, three weeks prior to Regional Tournament. These may be faxed or mailed. Coaches are automatically nominated.
2. Ballots will be emailed to coaches two weeks prior to regional tournament. The results will be emailed to coaches one week prior to regional tournament.
3. There is no minimum for nominations. Furthermore, a coach may nominate up to five players.
4. Results of vote will be sent to coaches for review. Any discussion will occur at coaches meeting. If discrepancy occurs, then will have revote at the meeting.
5. All votes received for All-Midwest Regional team and Coach of the Year shall be tallied with results announced at the Regional Championship.
6. Any player who is nominated for the All-Regional team and receives a vote will receive an honorable mention certificate.

B. Scholar All-American Selections

Scholar All-American forms must be submitted to the Regional Sport Chair at the Midwest Regional Tournament.

SPORTS GUIDELINES – SOFTBALL

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

A. Date and Site

The NCCAA Mid-West Regional Championship will be held in April of each year. The dates will be determined at the coach's meeting the previous year, or at the Mid-West Regional Fall meeting.

Future Dates and Sites:

2009	Grace College	April 24, 25
2010	Cedarville University	April 23, 24
2011	Spring Arbor University	TBA

B. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and must be postmarked prior to the first date of the competition.
2. Regional dues must be paid to the Regional Chair by the fall Midwest Regional meeting.

C. Structure

1. A double-elimination tournament with the top 4 teams in the region based on the revised Burbridge rating system.
2. The official ball is the Worth NAIA IP.
3. A five-inning, eight-run rule shall be used.
4. NCAA rules are to be used with NAIA modifications.
5. Host school athletic director is the tournament director.
6. It is recommended that two NCAA regulation fenced fields be used for tournament play. If two are unavailable the field being used must be fenced.
7. If fence distance is adjustable, the NCAA requests an outfield fence of at least 200 feet all the way around the field.

D. Tournament Seeding

1. On the Sunday, prior to the regional tournament, all teams that have declared their intent to participate in the tournament, by reporting to the National statistician.
2. The regional chair will notify each of the schools with the results of the seeding no later than 9:00 AM that Tuesday prior to the Regional Tournament.
3. Seeding will be determined by National ranking.

E. Host's Responsibilities

1. Assume the following financial obligations:
 - a. Officials
 1. The tournament director will secure all the officials for the tournament. The host team will cover officials' fees and expenses.
 2. Officials for all games, through and including the finals will be assigned by the tournament director of his/her designee.
 - b. Softballs
 - c. Programs
 - d. Hospitality as determined by host
2. Inform the participating teams of the following:
 - a. Tournament schedule of matches and events
 - b. Specific policies and services guidelines of school
 - c. Local food and lodging
 - d. Send above information out to all schools two weeks prior to the regional tournament.

3. Other duties:
 - a. Send All-Midwest Regional team (private rank recipients, in order, to determine All-American candidates) as well as Regional Coach of the Year to Regional and National Chairs.
 - b. Completed financial expense report must be submitted to the Regional Chair.
 - c. Send summary of results, All-Region Team, and All-Region Coach information to Region Chair.
- F. Selection of the All-Mid-West Regional Team
 1. An All-Regional team consisting of 16 players will be chosen at the regional coaches meeting preceding the tournament. This list will consist of up to 4 players nominated by each coach.
 2. A coach or team representative must be present at the coaches' meeting to have a player be eligible for All-Regional Team.
 3. Players must be voted as All-Regional in order to be considered for All-American
 4. The Regional Coach of the Year will be winner of the Regional Tournament.
- G. Selection of Academic All-Regional
 1. The Regional Midwest All-Scholar Softball team will be recognized.
 2. All-Scholar nominees must have junior or senior class standings.
 3. All-Scholar nominees must have a cumulative grade point average of 3.4 or higher.
 4. All-Scholar nominees must have participated in 33% of the games played by their team.
 5. Either an official transcript or Scholar Athlete Nomination form (Appendix G-found in the National Guidelines) must be submitted at the regional meeting.
- H. Selection of the All-Tournament Team
 1. An All-Tournament team of 16 players will be honored after the final game.
 2. The winning team will get 6 players on the all-tournament team.
 3. The runner up team will get 4 players on the all-tournament team.
 4. The 3rd place team will get 3 players on the all-tournament team.
 5. The 5th place team will get 3 players on the all-tournament team.
- I. Rainout Policy
 1. Every effort will be made to complete the tournament as structured.
 2. If rain occurs on Friday, the tournament will be completed on Saturday in a single elimination format with times being subject to change as needed.
 3. If the tournament is completely rained out the number 1 seed will represent The Mid-West Region.
 4. If the tournament has completed one day and rain occurs, the highest remaining seed, without a loss, will represent the region.
 5. If only four teams participate, the tournament can be completed in a double-elimination format even if held in one day.
- J. Miscellaneous
 1. NCCAA Regional Tournament meeting at host site on Thursday evening prior to start of tournament.
 2. Regional Chair will serve as host for that specific year.
 3. Home team shall be determined by a coin toss.
 4. Game time will be determined by scheduling format.
 5. Rotation of regional play will be as follows: Ohio/Michigan/Indiana
 6. The host team shall cover all expenses.
 7. The host school must obtain NCCAA All-Regional certificates.
 8. The tournament Gate (proceeds from the tournament) will be sent with the winning team to help cover expenses for the National tournament.

Gate Fees:

One day:	Adults \$5.00, Students \$2.00
Two day:	Adults \$8.00, Students \$3.00

The Revised Burbridge Rating Method

For each game, your team earns power points based on the following formula:

If a win, add four points.

Loss, add 0 points.

If an away or neutral field contests, add 1 point.

Home, add 0 points.

If against a winning opponent, add 2 points.

Losing opponent, add 0 points

If opponent affiliation is:

NCAA I, add 3 points

NCAA II, add 2 points.

NAIA I, add 2 points.

NCAA III, NCCAA I, add 2 points

NCCAA II, or other, add 2 points

The sum of those criteria is your power points for the game.

Ex.: Maximum points in a game is 10 (Win on the road vs. winning NCAA I team)

Minimum points in a game is 2 (Loss at home vs. NCCAA II team)

Add the power points for the season, divide by number of games, and the result is your rating carried to three decimal places.

Teams will be ranked on this rating each week throughout the season. The rating system is only accurate as the information supplied on the game results form. Please gather and report the best data possible. Thank you.

Approved 9/30/02

SPORTS GUIDELINES - DIVISION I VOLLEYBALL

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

A. Date and Site

1. The regional tournament date will be at least two weeks prior to the National tournament. The tournament shall not exceed two days.
2. The regional tournament site will be rotated according to the number of teams representing each state as regional teams are willing and capable to host. The region will rotate by the following order:
Grace, Cedarville, IWU, Spring Arbor.
2008 Indiana Wesleyan University – November 7-8
2009 Cedarville University - TBA
2010 Grace College - TBA

B. Eligibility

1. An affidavit of eligibility (NAIA Certificate to the tournament) must be on file with the Midwest Regional Chair and must be postmarked prior to the date of the first competition. The eligibility certificate must be brought to the Regional tournament.
2. Regional dues must be paid to the Regional Chair prior to the regional tournament.
3. A team must not miss more than two statistics reporting dates. The Midwest Volleyball Region as unanimously accepted at the coaches meeting in October 2001 will follow this.
4. Each team is encouraged to have a representative at the fall regional meeting. This representative must have information on said team, including win-loss record and interest of participation. The Regional Chair may be an institution representative if he is notified in writing or by telephone prior to the meeting.

C. Seeding

1. The seeding of teams will follow the last national report that is released at least one full week prior to the regional tournament. Seeding for the National Tournament will be based on four criteria:
 - a. Season Record
 - b. Burbridge Rating
 - c. Record within the Region
 - d. Final approval by all participating coaches

D. Host's Responsibilities

1. Assume the following financial obligations:
 - a. Volleyballs
 - b. Programs
 - c. Hospitality Room
2. Inform participating teams of the following:
 - a. Tournament Schedule of Matches and Events
 - b. Specific Policies and Service Guidelines of School
 - c. Local Food and Lodging Options
3. Other duties:
 - a. Coaches' meeting
 - b. Assignment of Officials - Must be NAGWS/USVBA Rated
 - c. Complete financial expense report must be submitted to the Regional Chair. Enclosed is a financial expense sheet that should be completed following the tournament and forwarded to the Regional Chair.

E. Fees

An entry fee shall be charged to all institutions to cover official's fees. The entry fee will be determined by officials needed divided by the number of participates.

F. Regional Volleyball Sports Chair

The sports chair shall be the coach of the tournament host school.

G. Regional Tournament Format (See enclosed format)

H. Tie Breaker Procedures

II. STATISTICS

A. Reports should be sent to Gabe Wallis at Bethel College (IN) (864) 567-1615.

B. All-Midwest Regional and Coach of the Year Selections

1. All players will be considered for All-Region and All-American honors regardless of Regional or National tournament participation as long as school submits weekly reports and NCCAA dues.
2. Each team can nominate up to 4 players. Nominations due by the Tuesday prior to Regional Tournament, submitted on All-American form with statistics to Regional Chair.
3. Coaches will vote for players in decreasing rank order, not to include any players from their own teams.
4. Votes will be tallied and the top twelve will be announced at the conclusion of the championship match. The top six will be eligible for All-American honors.
5. In case of a tie in ranking, the number of votes will be the tie breaking criteria followed by highest rank of points received.
6. The Regional Coach of the Year will be the coach of the winning tournament team.

REGIONAL TOURNAMENT FORMAT

1. If three teams declare, the tournament shall be round robin in structure playing three out of five game matches. Following round robin, the top finisher will be declared the winner. If there is a tie the NAIA tie breaker format will apply.
2. If four teams declare, the tournament shall be round robin in structure playing three out of five game matches. Following round robin, the top finisher will be declared the winner. If there is a tie the NAIA tiebreaker format will apply.
3. If five teams declare, the fourth and fifth seeds will have a play-off and the winner will advance into a round robin structure playing three out of five game matches. Following round robin, the top finisher will be declared the winner. If there is a tie the NAIA tiebreaker format will apply.
Note: The higher seed will determine the site of the play-off.
4. If six teams declare, the tournament shall be six-team pool play structure. (Two pools of three: Pool A – 1,4,5 and Pool B – 2,3,6 will play three out of five game matches). Following pool play, winner of Pool A will play second place of Pool B. Winner of Pool B will play second place of Pool A. The two winners will play a championship match.
5. If seven teams declare, the tournament shall be six-team pool play structure with the sixth and seventh seeds required to “play in” for the number six seed position. The structure will then follow the format of a six-team tournament.
6. If eight teams declare, the tournament shall be eight-team pool play in structure. (Two pools of four; Pool A – 1,4,5,8 and Pool B – 2,3,6,7 will play three out of five game matches). Following pool play, winner of Pool A will play second place of Pool B. Winner of Pool B will play second place of Pool A. The two winners will play a championship match.

7. If nine teams declare, the tournament shall be eight team pool play in structure with the eight and ninth seeds required to “play in” for the number eight seed position. The tournament will then follow the format of an eight-team tournament.
8. If ten teams declare, the tournament shall be ten-team pool play in structure. (Two pools of five: Pool A – 1,4,5,8,9 and Pool B – 2,3,6,7,10 will play three out of five game matches). Following pool play, winner of Pool A will play second place of Pool B. Winner of Pool B will play second place of Pool A. The two winners will play a championship match.

NCCAA Midwest Region Volleyball Tournament Financial Report

Date:

Location:

Opponents:

Income:

_____ Adults @ _____ \$ _____

_____ Students @ _____ \$ _____

_____ Entry Fees @ (to be determined by # of participants and matches required)

\$ _____

Expenses:

Officials: 2 @ \$70.00 \$ _____

Linesman: 2 @ _____ \$ _____

Game Personnel \$ _____

Hospitality Room \$ _____

Total Expenses \$ _____

Net Income/Loss \$ _____

**MIDWEST REGION SPORTS GUIDELINES
DIVISION II VOLLEYBALL**

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

A. Date and Site

1. The regional tournament shall be held the Friday and Saturday two weeks prior to the national championship.
2. The tournament site shall be selected by approval of regional coaches one year in advance of the tournament, with the two following years tentatively scheduled.

B. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and must be postmarked prior to the date of the first competition.
2. A team must declare its intent to participate in both the regional and national tournaments to the Regional VB Chair and the National VB Chair prior to September 15. This decision may not be rescinded.

C. Structure

1. If four teams declare, a single elimination tournament will be used. The matches would include the following: 1 vs 4, 2 vs 3, third place and championship match.
2. If five teams declare, a single elimination tournament format will be used. The matches will include the following: 1 vs. winner of 4 vs. 5, 2 vs. 3, third place and championship match.
3. If six teams declare, a single elimination tournament format will be used. The matches would include the following: 1 vs. winner of 4 vs. 5, 2 vs. winner of 3 vs. 6, third place match and championship match.

D. Tie Breaking Procedure

The tie breaking procedure shall be the same as published in the NCCAA Division II National Volleyball Guidelines.

E. Tournament Seeding/Structure

1. Tournaments will be seeded by conference call.
 - a. Seeding shall be done by a call-in conference call of all regional coaches on the Tuesday prior to the regional tournament at 12:30 p.m. central time. The call shall be set up by the Regional VB Chair who will notify regional coaches of the conference call number.
 - b. Seeding will be based on season record, power rating, strength of schedule, head to head competition and previous tournament finishes.

F. Host's Responsibilities

1. Assume the following financial obligations:
 - a. Awards trophy
 - 1). 2nd place trophy
 - 2). 3rd place trophy
 - 3). Midwest Regional "Player of the Year" certificate
 - 4). All tournament team certificates
 - 5). "Libero Player of the Year" certificate
 - 6). All-Regional team certificates (National Office)
 - 7). All-Regional "Coach of the Year" (National Office)
 - b. Officials
 - c. Tournament Volleyballs – same as NCCAA National Tournament
 - d. Programs
 - e. Hospitality as Determined by Host

2. Inform participating teams of the following prior to October 8th:
 - a. Tournament Schedule of matches and events
 - b. Specific policies and services guidelines of the host school
 - c. Local food and lodging options
3. Plan, prepare, and conduct tournament, including the following:
 - a. Schedule Regional VB coaches' Meeting to identify All-Regional Team, Regional Coach of the Year, All Regional Player of the Year, Libero Player of the Year, All Tournament Team members, and regional business.
 - b. Complete financial expense report and submit to the Regional Chair.
 - c. Submit all tournament match scores, regional honors, and regional coaches meeting minutes to regional coaches and to the Regional Chair.

G. Fees

No tournament entry fee shall be charged to participating teams.

H. Regional Volleyball Sports Chair

Shall be the coach of the Regional Tournament Host School

II. STATISTICS

A. Reports

Regional stat reports are to be submitted to the Regional and National Statistician on the published dates.

B. Regional Honors

1. All-Regional Team nominations (limit of four nominations per team) are to be submitted on the All-American nomination form to the Regional Statistician on the second Wednesday in October. Coaches are automatically nominated.
2. All-Regional Team nomination player profiles are to be emailed to coaches or their representatives prior to the Regional Coaches' Meeting.
3. The All-Regional Team members will be selected and ranked by regional coaches at the Regional Coaches' Meeting. Top 12 players are considered for the all-region team.
4. All votes received for the Regional Coach of the Year shall be tallied at the regional tournament by the Regional VB Chair, Regional Statistician, and the Tournament Director or their appointees and announced at the award ceremony following the championship match.
5. The top eight All-Regional Team recipients and Regional Coach of the Year, Regional player of the Year, and Regional Libero Player of the Year are eligible to be nominated for National honors. Forms and guidelines are included in the NCCAA Division II National Handbook.
6. All Tournament Team
Each participating coach shall select up to two of his/her players to be recognized as a member of the All Tournament Team.

Approved 10-29-04

THREE-YEAR CALENDAR

The Regional Sports Chair each year will be the tournament host.

Jason Farr for 07-08

Dave Herron for 08-09

2008-2009	Northland Baptist Bible College	October 24-25, 2008
2009-2010	Great Lakes Christian College	TBA
2010-2011	Grace Bible College	TBA

MIDWEST REGION SPORTS GUIDELINES BASEBALL

I. ADMINISTRATIVE GUIDELINES FOR MIDWEST REGIONAL TOURNAMENT

A. Date and Site

1. The regional baseball tournament date will be selected by the regional baseball coaches in conjunction with the Regional Chair.
2. The regional tournament site will be determined by interested institutions submitting a proposal at the regional meeting. Proposals must include field availability, media coverage, and local food and lodging options.

B. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and must be postmarked prior to the first date of competition.
2. Regional dues must be paid to the Regional Chair by September of the academic year.
3. A team must declare its intent to participate and submit a \$25.00 district participation fee to the Regional Sport Chair by March 1.
4. A team does not have to have a .500 win-loss record in order to compete.
5. The Revised Hunter System will be used to determine top six teams.

C. Structure

1. The tournament will be double elimination.
2. All games will be seven-inning games or played until winner is determined.
3. The tournament format will follow NAIA brackets for three or four teams and will play a two of three series if only two teams participate.
4. If the first round has not been completed, the tournament will be declared no contest.
5. If the tournament is declared no contest, a representative from the Midwest Region for the national tournament would be selected by the Regional Baseball Committee.
6. Enforcements
 - a. NAIA Speed-up and Tournament Rules (Addendum B)
 - b. NCAA Slide Rule

D. Seeding

1. Contact Regional Baseball Chair on Saturday evening prior to tournament.
2. The Regional Chair will contact teams as soon as possible.
3. The host institution will automatically qualify for the tournament, and will be seeded in the proper order. The host will move up to the final place to be filled if it is seeded lower.

E. Host's Responsibilities

1. Assume the following financial obligations
 - a. Officials
 - b. Baseballs
 - c. Programs
 - d. Hospitality
 - e. Site Fee - \$300; Given to Regional Champion
2. Inform the participating teams of the following:
 - a. Tournament Schedule of Games
 - b. Specific Policies and Service Guidelines of School
 - c. Local Food and Lodging Options

3. Other Duties:
 - a. Schedule coaches' meeting prior to start of the tournament if at all possible.
 - b. Officials
 - c. Complete financial report and submit to Regional Sport Chair within two weeks after the completion of the tournament.

II. STATISTICS

A. Reports

1. Baseball statistics are to be submitted weekly to the national SID for the NCCAA.

B. All-Regional Selections

1. All-Regional team nominations are to be submitted by completing a D.A.N. stats form on each player.
 - a. In order to be eligible for consideration, the participation fee must have been paid.
 - b. There is no limit to the number of nominations a coach may submit.
2. The Regional SID or an appointed representative will be responsible to collect nominations and conduct the balloting at the regional coaches meeting on the evening preceding the tournament.
3. The All-Regional team shall consist of 4 pitchers, 2 catchers, 5 infielders, 4 outfielders, and 2 designated hitters/utility players.
4. All-Regional selections will be eligible for All-American nomination.

C. Coach of the Year Selection

1. The regional coaches will select, by vote, the Regional Coach of the Year.
2. Criteria to be considered:
 - a. Christian Testimony
 - b. Conduct of the Team
 - c. Win/Loss Record
 - d. Development of Overall Program
3. Special care should be given so that the win/loss record does not become the main consideration for this award.
4. The Regional Coach of the Year will be eligible for the National Coach of the Year.

III. TOURNAMENT DATES:

2009	Cedarville University – May 13-15
2010	Grace College – TBA
2011	Indiana Wesleyan University – TBA

**MIDWEST REGION SPORTS GUIDELINES
DIVISION I MEN'S BASKETBALL**

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

A. Date and Site

1. If three dates are needed, Saturday, Tuesday, and Saturday, prior to the national tournament. If two dates are needed, Saturday, and Saturday prior to the national tournament. If one date is needed, Saturday prior to the national tournament.
2009 February 28 – March 7
2010 February 27 – March 6
2011 February 19 – February 26
2. Home teams will be those with the higher rating by the National Rating Service. Games will be played on the home team's court.
3. Upon mutual agreement, games may be played on an earlier date. In the event no agreement can **not** be achieved then I., A., 1. item will be used to determine playing dates.

B. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and must be postmarked prior to the first date of the competition.
2. Regional dues must be paid to the Regional Chair prior to September 1.
3. A team must declare its intent to participate in both the regional and national tournaments to the Regional Sport Chair by the Wednesday of the week prior to tournament play.
4. NAIA teams should not play the first round of the NCCAA tournament until they have been eliminated from the NAIA tournament.
5. NAIA tournament teams may enter the NCCAA tournament play only upon elimination from the NAIA/NCAA tournament, and if their so doing does not disrupt NCCAA tournament play by forcing teams to play back-to-back games.
6. NCCAA regional finals must always be played on or before the Saturday prior to the national tournament.
7. First round games will begin no earlier than the Saturday two weeks before the national tournament begins, unless both teams agree to an earlier date.
8. Coaches failing to resolve playing dates may request the Regional Basketball Chair or the Regional Chair (if the Basketball Chair is involved) to settle conflicts.

C. Structure

1. The tournament is single elimination.

D. Tournament Seeding

1. Seeding shall be done according to national ratings as soon as the participating teams have declared their participation.
2. Any team withdrawing from the tournament following declaration date will be fined \$300.00 payable to the Regional Treasury. These monies will be applied to the regional champion to defray national tournament expenses.

F. Host's Responsibilities

1. Assume the following financial obligations:
 - a. Officials
 - b. Basketballs
 - c. Programs
 - d. Hospitality as Determined by Host

2. Inform participating teams of the following:
 - a. Tournament Schedule of Matches and Events
 - b. Specific Policies and Services Guidelines of School
 - c. Local Food and Lodging Options
 3. Other Duties:
 - a. Officials: Best officials available should be chosen. Assignment chairs will be contacted by the host school, and the assignment chair will be instructed to contact the opposing coach regarding officials.
 - b. Provide final statistics (and half time statistics if possible).
 - c. Completion of financial expense report must be submitted to the Regional Chair and Sport Chair.
- G. Miscellaneous
1. First round play-off games defined as Semi-finals
 - a. All proceeds of first round play-off games are sent to the National Office. These proceeds are to assist in the underwriting of the travel of participants in the national tournament. The game chairman will have the responsibility of sending a check to the NCCAA Executive Director within 72 hours after the completion of the game. Along with that should be submitted a completed financial report.
 - b. Participants in the first round of the play-off games will bear all costs of participation. The home team will bear costs of officials, etc. The traveling (visiting) team will bear the cost of travel, lodging, etc.
 2. Second round play-off games or additional play-off games beyond the first round.
 - a. These are under the direction of the Regional Sport Chairman.
 - b. Proceeds from these games will be used to underwrite travel costs for the regional champion.
 3. Financial Report:

Play-off game site managers are to submit financial reports of all games played to the Midwest Regional Chair within 72 hours after the completion of the play-offs. This is in addition to and will include the receipt check that is sent to the Executive Director.

II. STATISTICS

A. Reports

Failure to report regular season statistics for two consecutive weeks will result in disqualification from Midwest regional tournament play.

B. All-Midwest Regional & Coach of the Year Selections

1. Ten players will be selected to the All-Midwest Regional team.
 - a. The top five (5) point totals will be first team All-Midwest Regional.
 - b. The second five (5) point totals will be second team All-Midwest Regional.
 - c. In case of a tie for 5th or 10th, both players will receive recognition altering the number of first and second team selections to:
 - (1) Tie for 5th = 6 first team/4 second team.
 - (2) Tie for 10th = 5 first team/6 second team
 - d. The player receiving the most points will be named the Midwest Regional Player of the Year.
2. Coaches may nominate a maximum of three (3) players.

3. All-Midwest Regional ballots will be sent to all coaches by the Regional SID and must be resubmitted to the Regional SID by the designated date.
 - a. Coaches not voting will not be allowed to have players from their teams on the All-Midwest Regional team.
 - b. Coaches may not vote for their own players. Coaches will rank players from 10 to 1 with 10 representing their choice for player of the year, 9 for their second choice, etc. The top 10 point totals will receive All-Midwest Regional recognition.
 - c. Coaches will also rank coaches for Midwest Regional Coach of the Year, voting for three (3) coaches with their first choice receiving 3, the second choice receiving 2, and the third choice receiving one point. The Coach of the Year will be the coach receiving the highest point total.
4. The top 5 players receiving first team All-Midwest Regional recognition will be eligible for All-American recognition. Coaches must follow NCCAA guidelines when nominating players for All-American honors.

III. GENERAL

Changes in regional basketball rules can be made by the basketball coaches at the Midwest Regional meetings.

**DISTRICT NOMINATION FOR
NCCAA ALL-AMERICAN BASKETBALL TEAM**

District _____ Chair _____

Player's Name _____ Class _____

Hometown _____

College _____ Coach _____

20____-20____ Season Record: Won _____ Lost _____

Position _____ Age _____

Height _____ Weight _____

Scoring

Point Per Game Average _____ Total Season Points _____

High Game _____ vs. _____ Date _____

Individual Field Goal Percentage _____ Foul Shot Percentage _____

Team Field Goal Percentage _____ Team Foul Shot Percentage _____

Rebounding

Rebound Per Game Average _____ Total Season Rebound _____

High Game _____ vs. _____ Date _____

Team Rebound Per Game Average _____ Total Season Rebound _____

Defense (Comment as to the effectiveness and contribution of the player to the total team success)

Leadership (Comment as to the player's contribution to the team's success)

All-American Basketball Nomination (continued)

Scholarship

Degree Program _____ GPA _____

Honors _____

Christian Character

(Comment): _____

Honors Received

Individual _____

Team _____

Comments and/or recommendations:

**MIDWEST REGION SPORTS GUIDELINES
DIVISION II MEN'S BASKETBALL**

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

A. Date and Site

1. The regional tournament date will begin on the fourth Thursday in February. The tournament must be completed at least ten days before the National Championship.
2. The regional tournament site will be based on the following rotation:
 - a. The rotation will be alphabetical. Should a team be unable to host the tournament at its specified time, that team would forfeit its turn in the rotation. The tournament would then be held at the next institution within the alphabetical rotation.

B. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and must be postmarked prior to the date of the first competition.
2. Regional dues must be paid to the Regional Chair prior to September 30.
3. A team must declare its intent to participate in both the regional and national tournaments to the Regional Sport Chair prior to February 1.
4. Each team must play each team in the region at least once during the regular season or play a minimum of six (6) games within the region.
5. A 5x7 team picture and a current roster must be sent to the National Tournament Host by February 1st.

C. Structure

1. The tournament should include at least four teams.
2. The tournament will be single elimination (no consolation).
3. An elimination game may be used when five teams are in the tournament. This game may be held at regular regional tournament sites or high seed site. This will be determined by the Regional Sport Chair in consultation with the coaches.

D. Seeding

The Seeding for the Midwest regional tournament is the following criteria.

1. Winning percentage within the region
2. Head to head competition
3. Coin toss

E. Official Guidelines

1. Minimum of 3 years collegiate experience
2. Minimum of 10 games officiated at the (4 year institutes) collegiate level during (past) present year.
3. May not officiate a game involving the host school if they have officiated a home game during (past) present season.

F. Host's Responsibilities

1. Assume the following financial obligations:
 - a. Basketballs (for practice as well)
 - b. Programs
 - c. Hospitality
 - d. All income from receipts must be forwarded to the Regional Champion to be used for their expenses to the national tournament.
2. Inform participating teams of the following:
 - a. Schedule of Games
 - b. Specific Policies and Service Guidelines of School
 - c. Local Food and Lodging Options

3. Other duties:
 - a. Coaches' Meeting
 - b. Assignment of Officials - Coordinate with Regional Sport Chair
 - c. Stats must be taken for all games of the tournament.
 - d. Complete financial report and submit to Regional Chair and Sport Chair within two weeks after the completion of tournament.
4. Hotel and Restaurant Information
 Host Institution should send a list of local hotels and restaurants to all teams participating in the Regional Tournament. This list should be sent at least one month prior to scheduled tournament.

II. STATISTICS

- A. All-Midwest Regional and Coach of the Year
 1. All-Midwest Regional team nominations are to be submitted at the Regional Tournament. Coaches are automatically nominated.
 2. A coach may nominate an unlimited number of players. There is no minimum for nominations. Each coach ranks their top selections, 1-10 (10 is top pick). Coaches are **not** permitted to vote for their own players. Points are tallied from all coaches to select the all-region team.
 3. All votes received for All-Midwest Regional team and Coach of the Year shall be tallied with results announced at the regional championship.

<u>TIP – OFF</u>	<u>DATE</u>
2008 Moody Bible	December 4-6, 2008
2009 Northland Baptist Bible	TBA
2010 Emmaus Bible College	TBA

<u>REGIONAL</u>	<u>DATE</u>
2008-2009 Lincoln Christian	February 26-28, 2009
2009-2010 Maranatha Baptist Bible	February 25-27, 2010
2010-2011 Moody Bible Institute	TBA

**MIDWEST REGION SPORTS GUIDELINES
DIVISION I SOCCER (MEN)**

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

A. Date and Site

1. Date - The Midwest Regional Tournament should be completed by the Saturday prior to the week of the National Tournament as follows:
 - Tuesday Game 1 #8 @ #1
 - Game 2 #7 @ #2
 - Game 3 #6 @ #3
 - Game 4 #5 @ #4
 - Thursday Game 5 Winner of Game 1 v. Winner of Game 4
 - Game 6 Winner of Game 2 v. Winner of Game 3
 - Saturday Game 7 Winner of Game 5 v. Winner of Game 6
2. Site – All Games will be played at the higher seed of the two competing teams.

B. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Midwest Regional Chair and must be postmarked prior to the date of the first competition.
2. Midwest Regional Dues must be paid to the Midwest Regional Chair prior to September 1.
3. Teams declared ineligible to compete in the national tournament will not be allowed to participate in the regional tournament (ex. Failure to report scores and stats to the National Statistician for Men's Soccer – currently a team missing more than two reports is not allowed to compete in the National Tournament). Declaration date for participation is November 15th.

C. Structure

1. November 19 & 22, 2008
2. Teams must submit a declaration of intent to participate in the region tournament to the Region Soccer Chair no later than the 2nd to the last Wednesday in October. Dual member institutions can declare contingent upon playoff success in the school's other membership organization. Two reasons are acceptable for an institution to withdraw following a declaration to participate.
 - a. The first is due to playoff success in another membership organization (see #3 below).
 - b. The second allowable reason is in the case that the institution has a .500 win percentage rule in order to participate and the institution fails to achieve the acceptable win percentage. This situation should be immediately communicated to the Region Chair when it is apparent that the win percentage can not be reached.
3. Teams participating in the playoffs of another membership organization may be declared ineligible to participate in the NCCAA Regional Tournament based on the number of rounds needed to complete the NCCAA Regional Tournament. The following guidelines will be followed:
 - a. If more than three teams will be participating then all teams must be free of all other organizational commitments by the end of the first Saturday in November.
 - b. If two or more teams will be participating then all teams must be free of all other organizational commitments by the end of the Wednesday following the first Saturday in November.
 - c. If only one team commits to participate in the Regional Tournament that team's eligibility to participate in the NCCAA National Tournament will be at the discretion of the appropriate NCCAA National Men's Soccer Governing Body.
4. The above guidelines are in place to allow adequate time for the pairings to be set and for the participating teams to be able to make the necessary arrangements to participate.

5. In a tournament year that includes the participation of an odd number of teams the bottom two seeds will play a game hosted by the higher seed to even the number of teams participating. The winner will advance according to the appropriate tournament bracket designation.

D. Seeding

1. Teams will be seeded according to the number that declare intent to participate. Seeding will be based on the current NAIA “Longo” Rating System (Located in the current edition of the NAIA Men’s Soccer Manual). All regular season games (against eligible opponents) are included in the Longo Rating.
2. The Longo report is due to the Region Chair by 9:00 a.m. on the Monday preceding the tournament.
3. Tournament Structure: Highest Seeds Host
 - 4 teams: #1 vs. #4, #2 vs. #3
 - 3 teams: #2 vs. #3, #1 bye Winner plays #1
 - 2 teams: played at highest seed (date by mutual agreement)

E. Playing Rules followed according to the current NCAA Men’s Soccer Rule Book.

F. Host’s Responsibilities

1. Assume the following financial obligations:
 - a. Officials
 - b. Soccer Balls
 - c. Programs
 - d. Hospitality
 - e. Site Fee - \$150 per date; Maximum \$250 Payable to National Soccer Chair
2. Inform participating teams of the following:
 - a. Schedule of games – Coordinate with Midwest Region Sport Chair
 - b. Specific Policies and Service Guidelines of School
 - c. Local Food and Lodging Options
3. Other Duties
 - a. Coaches’ Meeting
 - b. Assignment of Officials – NISOA Approved
 - c. Minimum Admission Charge Game: \$2.00 Adults, \$1.00 Students
 - d. Site must conform to all minimum regulations per official NCAA soccer rule book.
 - e. Complete financial report and submit to Midwest Regional Chair and Sport Chair within two weeks of the completion of the tournament.

II. STATISTICS

G. Statistics are compiled on a national basis.

H. All-Midwest Regional and Coach of the Year Selections

1. The nominations for the All-Midwest Regional Team and the Coach of the Year are to be submitted to the Midwest Regional Soccer Chair by 5:00pm on the last Friday in October. (Unless determined by Regional Chairman to be conducted at Regional Playoffs)
2. The ballot will be distributed for voting on the Monday following the last Friday in October. A reasonable voting deadline will be designated by the Midwest Regional Soccer Chair on the ballot.
3. Coaches may nominate a maximum of five players from their own team.
4. The All-Midwest Regional Team will consist of 11 first team players (10 field players and 1 keeper) and 11 second team players (10 field players and 1 keeper).
5. The All-Midwest Regional Team and Coach of the Year will be announced at the conclusion of the Midwest Regional Championship game.

NCCAA Soccer (Division I) All-Midwest Regional Nomination Form

Name _____ Jersey # (H) _____ (A) _____

School _____ Region _____

Coach _____ (Home phone) _____

(Work phone) _____

Nominee's position: _____

(Goalkeepers)

<u>Season</u>	<u>Goals</u>	<u>Assists</u>	<u>Saves</u>	<u>GA</u>	<u>Captain (Y/N)</u>	<u>Cautions/Ejections</u>
200__	_____	_____	_____	_____	_____	_____/_____
200__	_____	_____	_____	_____	_____	_____/_____
200__	_____	_____	_____	_____	_____	_____/_____
200__	_____	_____	_____	_____	_____	_____/_____

Honors Received:

Comments:

The above mentioned player-athlete has my support as a viable nominee for NCCAA post-season honors. His behavior on and off the field is complimentary to the NCCAA and its Christ-like standards.

Coach's Signature

Date

**MIDWEST REGION SPORTS GUIDELINES
DIVISION II SOCCER (MEN)**

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

Regional chairman responsibilities shall be shared by all coaches in the region. The regional chairman will rotate every 3 years, and that team would forfeit its turn in the rotation. The tournament would then be held at the next institution within the rotation on that side of the region.

A. Date and Site

1. The regional soccer tournament date will be selected by the regional soccer coaches in conjunction with the Regional Chair.
2. The regional tournament site will be based on the following rotation:
 - a. Each year the tournament will alternate between East and West.
 - b. The rotation will be alphabetically within each geographic side of the region. Should a team be unable to host the tournament at its specified time, that team would forfeit its turn in the rotation. The tournament would then be held at the next institution within the rotation on that side of the region.

B. Eligibility

1. An affidavit of eligibility (NCCAA Official Eligibility Certificate) must be on file with the Regional Chair and must be postmarked prior to the date of the first competition.
2. Regional dues must be paid to the Regional Chair prior to September 1.
3. A team must declare its intent to participate in both the regional and national tournaments to the Regional Sport Chair prior to October 1. If this form is not sent to the regional chair by this date the schools not turning in the form will not be allowed to participate in the regional tournament.

C. Structure

1. The tournament should include at least four teams.
2. Single elimination with consolation bracket.
3. 5 Team Tournament Schedule
 - #4 vs. #5 Thursday 1:00 pm
 - #1 vs. (#4 vs. #5 winner) Friday 1:00 pm
 - #2 vs. #3 Friday 3:00 pm
 - Championship Game Saturday 1:00 pm

6 Team Tournament Schedule

- #3 vs. #6 Thursday 1:00 pm
- #4 vs. #5 Thursday 3:00 pm
- #1 vs. (#4 vs. #5 winner) Friday 1:00 pm
- #3 vs. (#3 vs. #6 winner) Friday 3:00 pm
- Championship Game Saturday 1:00 pm

When determining playing times the host school, for however long they are in the tournament, would play the late game to draw a better gate.

D. Seeding

1. Seeding shall be done by a vote of the regional soccer coaches.
2. Criteria to be used in seeding:
 - a. Win-loss Record
 - b. Head -to-Head
 - c. Regional Record
 - d. Common Opponents
 - e. Strength of Schedule
 - f. Rating Systems
 - g. Site of Tournament

E. Host's Responsibilities

All fields should be NCAA approved sites with an all grass surface.

1. Assume the following financial obligations:
 - a. Officials
 - b. Soccer Balls
 - c. Programs
 - d. Hospitality
 - e. Site Fee (\$100 per date) Maximum \$200; payable to National Soccer Chair within one week of the regional tournament
2. Inform participating teams of the following:
 - a. Schedule of Games
 - b. Specific Policies and Service Guidelines of School
 - c. Local Food and Lodging Options
3. Other duties
 - a. Coaches' Meeting
 - b. Assignment of Officials - Coordinate with Regional Sport Chair
 - c. Minimum Admission Charge per Game: \$2.00 Adults, \$1.00 Students. Special tournament passes may be offered.
 - d. Complete financial report and submit to Regional Chair and Sport Chair within two weeks of the completion of tournament.

F. Fees: No entry fee may be charged to other institutions.

II. STATISTICS

A. All-Midwest Regional and Coach of the Year Selections

1. All-Midwest Regional team nominations are to be submitted to the Regional SID the second Wednesday in October. Coaches are automatically nominated.
2. Coaches may nominate an unlimited number of nominations of their players to All-Midwest Regional Honors.
3. All-Midwest Regional nomination player profiles are to be distributed to coaches or their representative at the fall regional meeting. In the event that there is no representative, the SID shall fax the information to the coach.
4. All votes received for All-Midwest Regional team and Coach of the Year shall be tallied at the regional tournament by the Regional Sport Chair and the Tournament Director or their appointees.
5. A player must be All-Midwest Regional to become a nominated candidate for NCCAA All-American.

TWO YEAR CALENDAR

2007-08 Northland Baptist Bible College
2008-09 Grace Bible College
2009-10 Lincoln Christian College

Mid-West Regional

2008-09 Oct. 23rd-25th
2009-10 Oct. 22nd-24th
2010-11 Oct. 21st-23rd

National Tournament

Nov. 6th – 8th
Nov. 5th – 7th
Nov. 4th – 6th

**MIDWEST REGION SPORTS GUIDELINES
DIVISION I WOMEN'S SOCCER**

***Handbook guidelines for Division I Women's Soccer are still being developed. Contact the Regional Sports Chair for details.**

I. ADMINISTRATIVE GUIDELINES FOR REGIONAL TOURNAMENT

Regional chairman responsibilities shall be shared by all coaches in the region. The regional chairman will rotate every 3 years. The tournament would then be held at the next institution within the rotation on that side of the region.

A. Date and Site – Semifinals: November 19th, Finals: November 22nd

B. Eligibility – Declaration to participate by November 15th

C. Structure

1. The tournament should include at least four teams.

2. Single elimination with consolation bracket.

3. 5 Team Tournament Schedule

#4 vs. #5 Thursday 1:00 pm

#1 vs. (#4 vs. #5 winner) Friday 1:00 pm

#2 vs. #3 Friday 3:00 pm

Championship Game Saturday 1:00 pm

D. Seeding – determined by Longo ratings

E. Host's Responsibilities

F. Fees

G. All Region Selection Procedure

1. Four players and (1) Goal Keeper nominated from each team (max).

2. Regional Chair compiles the ballot.

3. E-mail ballot sent out and players ranked

4. Player receiving the most votes is named Player of the Year.

5. The All-Region Team will be made up of 15 field players and 1 goal keeper (max).

**NCCAA Region Banners Order Form
For the Year 200____ - 20____**

Region _____ Regional Chair _____

Phone: _____ Fax: _____

Please check all **Region** Championship Banners needed for your region during the 20____ - 20____ season:

Sport	Championship Banner	Number Needed	Date Needed
Baseball			
Baseball DII Invitational			
Basketball DI (M)			
Basketball DI (W)			
Basketball DII (M)			
Basketball DII (W)			
Soccer DI (M)			
Soccer (W)			
Soccer DII (M)			
Softball			
Tennis (M)			
Volleyball DI			
Volleyball DII			

Regional Chair Signature

Date

MUST BE RETURNED TO NATIONAL OFFICE BY _____:

NCCAA
302 W. WASHINGTON STREET
GREENVILLE, SC 29601
864-250-1199; FAX: 864-250-1141