



NCCAA East Region D-I Handbook
Directory

Member Institutions	Athletics Director	Tel #/E-mail address	Fax
1. Geneva College D-I	Dr. Kim Gall	724.847.6650 kgall@geneva.edu	724.847.5001
2. Malone College D-I	Hal Smith	330.471.8296 hsmith@malone.edu	330.471.8298
3. Mt Vernon Nazarene University D-I	Scott Flemming	740.392.6868 ext 3101 sflemmin@mvnu.edu	740.392.5079
4. Nyack College D-I	Keith Davie	845.358.1710 ext 183 Keith.davie@nyack.edu	845.353.2147
5. Roberts Wesleyan College D-I	Mike Faro	585.594.6130 ext 6512 farom@roberts.edu	585.594.6580

Regional Officers

	Name	Institution	Tel #	Fax
Region Chair	Jeff Santarsiero	Geneva College	724.847.6653 jsantars@geneva.edu	724.847.5001
Vice Chair	Drew Watson	Philadelphia Biblical University	215-702-4404 dwatson@pbu.edu	215-702-4401
Other Officers				

Sport Chairs	Name	Institution	Tel #	Fax
M Basketball I	Jeff Santarsiero	Geneva College	724.847.6653	724.847.5001
W Basketball I	Lori Wynn	Malone College	330.224.0898	330.471.8928
Volleyball I	Tonya Hockman	Malone College	330.471.8300	330.471.8928
M Soccer I	Keith Davies	Nyack College	845-358.1710 ext 180	845.353.2147
W Soccer I	Dan Carrillo	Nyack College	845.358.1710 ext 181	845.353.2147
Softball	Jeana Howald	Mt Vernon Nazarene University	740.392.6868	740.392.5079
Baseball	Keith Veale	Mt Vernon Nazarene University	740.392.6868	740.392.5079

Regional Tournament History

Year	Sport	D-I Champion D-II Champion	D-I Coach of the Yr D-II Coach of the Yr
2007	Volleyball	Mt Vernon University	Paul Swanson MVNU
2007	Men's Soccer	Mt. Vernon University	Paul Fuery MVNU
2006	Women's Soccer	Mt Vernon University	Jonathan Meade MVNU
2007	Men's Basketball	Geneva College	Scott Flemming MVNU
2007	Softball	Mt. Vernon University	Jenna Howald MVNU
2007	Baseball	Malone College	Keith Veale MVNU

National Tournament Champions

Year	Institution	Sport	Coach	Record
	Malone	Cross Country		
	Malone	Track & Field		
	Malone	Golf		
1997	Malone	Men's basketball		
1998	Geneva	Men's Soccer		
2001	Geneva	Men's Basketball		
2002	Mt Vernon	Men's Basketball		
2003	Mt Vernon	Women's Basketball		
2007	Malone	Baseball		
2008	Mt. Vernon U	Baseball		

Regional Administrative Guidelines

- I. Responsibilities of the Regional Officers and an explanation of how the region is governed.
- The officer's are divided into a Chair and Vice Chair. Alternating between Div 1 and Div 2 schools. Each handles eligibility for their respected division. The Vice chair acts as a liaison to the Chair in all matter pertaining to Div 2.and Vice versa. The regional Chair is the treasurer of the region and will handle all administrative matters and is the direct liaison to the National Office. Both officers are to attend the national convention and serve on committees when asked. The chair will conduct the annual meeting held by conference call the second Monday of September for one hour. The chair is to handle any issues that arise from the region and to actively recruit new members.
- II. Region Dues, \$ amount, purpose of dues, due date and all necessary information regarding the dues.
- Dues are paid by each member institution for the purpose of banner reimbursement and administration of the region. A stipend will be paid to the chair and vice chair for the purpose of their commitment to the region and to offset any costs related to the chairs travel to the national convention Dues are in the amount of \$227.00 and are payable by October 1 of each year.
- III. Member Attendance required at all region meetings/coach's meetings, purpose and institutional responsibility of voting.
- All members are required to be in attendance at the national convention for the purpose of having a regional meeting. They are also required to have all members have a representative participate in the conference call the first Monday of September. If members do not participate in the conference call, without just cause, said institutions could be fined in the amount of \$100.00. Fine money would be used for a ministry scholarship.
- IV. Eligibility Issues- Eligibility Chair – due dates, consequences.
- All eligibility forms must be submitted with proper signatures to the region chair for that division by the date of the first scrimmage for the particular sport. No exceptions. If not submitted in a timely fashion, said institution may be ineligible for post -season play. The national eligibility committee has the final say to all eligibility issues.
- V. Convening of Special Regional Sessions.
- If there is a matter, that needs to be addressed by the region, the regional chair can convene a special session. This session can be conducted by a conference call to be arranged by the regional chair.
- VI. Region Sport Chair's agenda for each coach's meeting.
1. Review playoff guidelines
 2. Review voting protocols for all region selections
 3. Set playoff dates and times along with declaration dates
 4. Submit playoff dates to the region chairs

Sports Information Guidelines

- I. Statistics Dues, sport fees, deadlines, to whom.

Statistical information due dates to be sent out by the national office to each institution's Sports Information Director. Fees & deadlines established by the national office

- II. Awards – Nomination Procedures, Voting Guidelines, Type of Award
All are listed in the national handbook by each sport with guidelines and deadlines.

- III. All-American Selections – Procedures, Voting Guidelines, Presentation at National Championship
Player of the year in each respective sport will be automatically be considered for all American selection. Each of those selections are sent to the national sport chair and the national office.
VOTING GUIDELINES:
 1. Each coach will have a vote in the selection process of regional players of the year and all region selections. Votes will be tabulated by the regional sport chair and then submitted back to the coaches for a vote. Once they have been decided the region sport chair will tabulate and then select the all region team.

- IV. Ethics and Behavior – Players, Coaches and fans, Guidelines for presenting grievances, Consequences
Any issue relating to ethics and behavior will be handled by the region chair on a case by case basis.. If a grievance is filed, it must first be submitted to the sport chair and then submitted to the region chair for consideration. If it is an issue, for national consideration, the region chair will the contact the national office for consideration. Each incident if it is a behavioral issue or a fan , player issue, should be handled in an appropriate manner by the institutions themselves.

- V. Various Sport Forms for presenting factual information

Please make special note of the **BOLDED** and **UNDERLINED** sections in Individual Sport Guidelines and Regional Sport/Events Calendar

Individual Sport Guidelines

- I. **Playoff Plans – Dates for declaring participation/non-participation, Host site selection process, Requirements for representation at Regional/National Championships.**

Date for declaration process will be no later than ten days before regional playoff. An exception to this declaration date if an institution is involved in a conference playoff. Host site selection will be by higher seed or by a rotational basis as voted on by the coaches and regional sport chair. The requirement for national participation will be to have one representative to the national tournament either by regional playoff or sport chair recommendation due to not having enough teams to hold regional tournament. The team that wins the regional must participate in the national championship, unless circumstances prohibit them from participation.

- II. Sport Policies for regional governance – Seeding, Structure of Regional Tournament, Tie breaker Procedures, Number of teams that participate in Regional Tournaments (sport-by-sport).
Each sport will designate seeding structure. Most will be by higher to lower seed based on Burbridge or Longo system.

Volleyball	Four-five team tourney
Soccer	Four team Tourney
Basketball	Four to Five team Tourney with play in game of lower seeds (Rotational Basis)
Baseball	Four team tourney

Tournament will be conducted on a weekend when possible.

Since we use a rating system for playoff seeds, it is highly unlikely for a tie within the region. If there is a tie, then tie break will be either head to head during the year, if teams have not played then it would go to record against common opponent, if still tied then the higher seed would go to the team with the best overall record.

- III. Host site responsibilities – Visiting team’s responsibilities

Host team is responsible for all expenses incurred during the regional tournament. The visiting team is responsible for arranging transportation and lodging on their own accord.

Regional Sport/Events Calendar

- I. **Regional Playoffs – Date, Site, Declaration Date, Conference Game Schedules (sport-by-sport), Regional Business and Meeting Dates.**

See college websites for all conference game schedules

REGIONAL PLAY-OFFS

Women’s Volleyball	Oct.17-18	@ Geneva College
Women’s Soccer	Nov. 7 – 8	@ High Seed
Men’s Soccer	Nov.7 - 8	@ High Seed
Women’s Basketball	March 6-7	@ High Seed
Men’s Basketball	March 13-14	@ Malone College
Softball	April 24 - 25	@ Mt Vernon University
Baseball	May 7-9	@ High Seed

Region meeting dates: Second Monday conference call @ 10:00 a.m.

Face to Face meeting @ the national convention during allotted time

Suggested Agenda for Regional Meetings

- I. Welcome/Devotional and Prayer
- II. Roll Call – A representative from each institution and coaches for specific sport meeting should be in attendance.
- III. Acceptance/Corrections to previous meetings’ minutes.
- IV. Agenda Items – from member institutions in put, Old Business/New Business
- V. Sport-by-sport meetings (breakout sessions) – Division I and Division II
(Due to conference call set up, an addition call may be required/meeting)

Philosophy and Goals of the Region/National

- I. Philosophy that supports the governance of the regional structure and its function as a member region of the NCCAA.
We in the East region fully support the mission of the NCCAA. We as a body are committed to ministering to our student athletes and to show them that the arena of athletics is a tremendous tool to share the gospel. We are committed to uphold the bylaws and resolutions of the NCCAA to the fullest extent and to use proper governance over said bylaws and resolutions. We are committed to the regional structure as a governing body along with the National Office staff and the Board of Directors. We fully support the outreach ministries of the NCCAA both at home and abroad. We are committed along with the NCCAA to equip young men and women to make a positive impact for Christ.
- II. Geographical locations of the institutions within the region – distance to each

Geneva College	Beaver Falls, Pa	Div 1	Liberal Arts
Malone College	Canton, OH	Div 1	“
Mount Vernon University	Mt. Vernon, OH	Div 1	“
Nyack College	Nyack NY	Div 1	“
Robert’s Wesleyan College	Rochester, NY	Div 1	“
Baptist Bible College	Clarks Summit, Pa	Div 2	Bible College
Davis College	Bible School Park	Div 2	“
Lancaster Bible College	Lancaster, Pa	Div 2	“
Philadelphia Biblical Univ.	Langhorne, Pa	Div 2	“
Valley Forge College	Phoenixville, Pa	Div 2	“
Washington Bible	Lantham, MD	Div 2	“
- III. Types of institutions (Bible Colleges, Liberal Arts – Division I or II)
5 Bible 5 Liberal Arts. Bible schools are Div 2, Liberal Arts are Div 1
- IV. GPA Standards – NCCAA Handbook Guidelines on any subject, Changes in the sport-by-sport sections of the Handbook.

Region follows guidelines in National Handbook for participating institutions.