

**NCCAA
SOUTHWEST
REGION
HANDBOOK
Division II**

2011-12

I. NCCAA SW Region Handbook Directory

<u>Member School</u>	<u>Ath. Dir.</u>	<u>Phone</u>	<u>Email</u>
Arlington Baptist	Cliff McDaniel	817-296-2543	cmcdaniel@abconline.org
Dallas Christian	Sean O'Connor	972-567-6328	soconnor@dallas.edu
Hillsdale Baptist	Mark Braisher	405-912-9013	mbraisher@hc.edu
Ozark Christian	Chris Lahm	417-626-1234 x. 2301	lahm.chris@occ.edu

II. SW Region Directory by Sport

<u>School</u>	<u>Sport</u>	<u>Coach</u>	<u>Phone</u>	<u>Email</u>
Arlington	Volleyball	Kristi McDaniel	903-818-2060	cmcdaniel@abconline.org
	M Basketball	Cliff McDaniel	817-296-2543	
	W Basketball	Cliff McDaniel		
	Baseball	Barrett Weaver	817-694-5132	
Dallas	M Soccer	Brad Rogers	972-746-9578	brogers@dallas.edu
	W Soccer	Brad Rogers	972-746-9578	brogers@dallas.edu
	Volleyball	Miranda Orr	432-528-9942	morr@dallas.edu
	M Basketball	Charles Williams	469-867-1117	cwilliams@dallas.edu
	W Basketball	Sean O'Connor	972-567-6328	soconnor@dallas.edu
	Baseball	Denny Dixon	972-896-7910	ddixon@dallas.edu
Hillsdale	M Soccer	Jake Moore	405-912-9031	jmoore@hc.edu
	Volleyball	Jerrod Donahoo	405-912-9097	jdonahoo@hc.edu
	M Basketball	Eric Wright	405-912-9030	ewright@hc.edu
	W Basketball	Autumn Drake	405-912-9096	adrake@hc.edu
	Baseball	Eddie Davis	405-912-9094	edavis@hc.edu
Ozark	Volleyball	Tony Allmoslecher	417-310-0160	tony@fairviewchristian.net
	M Basketball	Chris Lahm	417-626-1234 x. 2301	lahm.chris@occ.edu
	W Basketball	Tabby Hall	417-629-8522	thehallfamily@cablone.net
	Baseball	Robin Sigars	417-438-2288	robin@cartervillechristian.com

III. Regional Officers and Sport Chairs

<u>Position</u>	<u>Name</u>	<u>Institution</u>	<u>Phone</u>	<u>Email</u>
Region Chair Treasurer	Chris Lahm	Ozark	417-626-1234 x. 2301 417-850-3095 (cell)	lahm.chris@occ.edu
Vice Chair	Eddy Davis	Hillsdale	405-912-9094	edavis@hc.edu
NCCAA Statistician	Gabe Wallis	National Office	864-250-1199 x. 106 864-567-1615 (cell) 864-250-1141 (fax)	stats@thenccaa.org
NCCAA Member Relations	Jerry Malone	National Office	864-250-1199 x. 102	jmalone@thenccaa.org
Baseball	Eddie Davis	Hillsdale	405-912-9094	edavis@hc.edu
M Basketball	Chris Lahm	Ozark	417-626-1234 x. 2301 417-850-3095 (cell)	lahm.chris@occ.edu
W Basketball	Autumn Drake	Hillsdale		adrake@hc.edu
M Soccer	Brad Rogers	Dallas	972-746-9578	brogers@dallas.edu
W Soccer	Brad Rogers	Dallas	972-746-9578	brogers@dallas.edu
Volleyball	Jerrod Donahoo	Hillsdale	405-912-9097	jdonahoo@hc.edu

IV. Regional Administrative Guidelines

A. Responsibilities of the Regional Officers and an explanation of how the region is governed.

Region Chair

1. The Regional Chair shall be elected by a vote of the regional athletic directors. The chair shall serve a 3 year term.
2. Duties include:
 - a. Receive and record eligibility reports.
 - b. Publicize, administer, and moderate annual regional meetings and any special meetings.
 - c. Concurrently with each sport chair, oversee the operation of each regional tournament.
 - d. Serve as a liason to the National Office and Board of Directors (includes annual report)
 - e. Supply awards (championship banners, All-Region and Coach of the Year Certificates)
 - f. Assist with accumulation of regional sports information.
 - g. Chair the Executive Committee.
 - h. Appoint members to the Executive Committee.
 - i. Assist Director of Member Relations:
 - Shall screen applications from prospective regional colleges for membership purposes
 - Shall send to the Director of Member Relations copies of all membership applications
 - Shall help with on-site visits of prospective-member schools.
 - Shall serve on the National Administrative Council.
 - Shall serve as the Eligibility Agent for the region or appoint a person to directly handle eligibility certificates. (The chair still has ultimate responsibility.)
 - Shall develop unity among member institutions within the region.
 - Shall work other regional chairs in regional play-offs.
 - Shall represent the region at the annual NCCAA National Convention.
 - j. Expense Reimbursement is provided by the NCCAA National Office for expenses, including meals and lodging incurred in attending the NCCAA national convention. Each region shall cover travel and administrative expenses incurred for NCCAA business.

Region Vice-Chair

- a. The Regional Vice-Chair shall be elected by a vote of the regional athletic directors. The Vice-Chair shall serve a three year term and then succeed the Regional Chair for a three year term.
- b. Duties include:
 - i. Assist the Regional Chair in overall operation of Regional business.
 - ii. Perform the duties of the Regional Chair in his/her absence.
 - iii. Assist the Regional Chair in processing eligibility reports and regional meetings.

- iv. Oversee eligibility for the region not overseen by the Regional Chair.

Treasurer

1. Maintain regional treasury.
2. Collect dues from member school each fall.

Regional Sports Chair

1. The Sport chair shall be elected by a vote of the respective coaches of each sport. The sport chair shall serve a 3 year term. Regional Chair may appoint a sport chair when necessary.
2. Duties include:
 - a. Oversee and administer regional tournament. Approve a five year calendar.
 - b. Concurrently work with Regional Chair to determine eligibility of each team.
 - c. Concurrently work with National Sports Chair to communicate with regional coaches. Encourage participation at both the regional and national events.
 - d. Serve as a representative at the national tournament.
 - e. Arrange conference-call seeding meeting or coordinate seeding for tournaments.
 - f. Serve on All-American and Scholar-Athlete Selection Committee and National sports Committee at national meeting.
 - g. Provide a written report of the regional tournament to the Regional Chair for inclusion into the annual report.
 - h. Be responsible for writing and updating the Region Handbook in relation to their particular sport.

B. Region Dues

1. Amount is \$150.
2. Purpose of dues is to pay for Region Championship Banners, etc.
3. Due date is Oct. 1 of each year.
4. Check should be sent to Chris Lahm at Ozark Christian College.

C. Member Attendance

1. All Athletic Directors and Region Sport Chairs are expected to participate in the regional meeting.
2. Purpose and institutional responsibility of voting.

D. Eligibility Issues

1. Eligibility Chair is Chris Lahm.
2. Eligibility Certificates are due to Chris Lahm prior to the first scrimmage or contest in that sport.
3. Each student-athlete who participates in a scrimmage or contest must be listed on the certificate. A player is not eligible until the form is on file with the Eligibility Chair. Teams that play with ineligible student-athletes must forfeit the contest/s in which ineligible players were used. Furthermore, the team and/or school may face further disciplinary action from the NCCAA (e.g. , failure to participate in Regional and National Tournaments, probation, etc.)
4. All teams must submit regular stat reports. As decided by the membership at the 2011 NCCAA Convention, the first miss will result in a warning; the 2nd miss will result in a \$100 fine from the National Office and the 3rd miss will result in being eliminated from regional play.

V. Individual Sport Guidelines:

A. Playoff Plans

If you plan on participating in regional tournament, you must complete the “Declaration of Intent to Participate” form (see “Forms and Procedures” in your NCCAA Handbook) and send it to the National Office.

B. Sport Policies for regional governance:

- a. Seeding for the Regional Tournament will based on three criteria:
 - i. Head to Head competition within the Region
 - ii. Ranking within the NCCAA
 - iii. Season Record
- b. Structure of Regional Tournament
- c. Tie-Breaker Procedures
- d. Number of teams that participate in Regional Tournaments (sport by sport)

C. Host site responsibilities:

1. Assume financial obligations for officials.
2. Provide game balls as approved by the National Office and Sports Chairs.
3. Provide programs with each participating team’s roster.
4. Provide a list of local lodging options.
5. Secure a meeting room for coaches meeting.
6. Staff the table, run clock and provide stats (if needed).
7. Keep the gate for all games. The regional tournament winners get the gate to offset their expense of attending the national tournament.
8. Responsible to work with Sport Chair to ensure All-Region certificates get personalized for those receiving awards.

BASKETBALL

- Facility must seat at least 300, playing surface cannot be carpet or sport court, glass rectangular backboards, 94 x 50 court size
- Officials must be 3 man crews for both mens and womens games
- All-Region Teams will consist of 5 players plus a Region MVP. These players will receive plaques
- Those who do not participate in the tournament (men or women, if you have both programs) will forfeit their right to host the next time for their rotation
- You must participate in the regional tournament for two year in succession to be eligible to host the regional tournament.
- **CURRENT ROTATION:**
 - 2012 - Hillsdale
 - 2013 – Ozark
 - 2014 – Dallas
- **National Tournament Dates:**
 - March 6-10, 2012
 - March 5-9, 2013
 - March 11-15, 2014

BASEBALL

- **CURRENT ROTATION:**
2012 – Ozark
2013 – Manhattan (if region still combining)
2014 – Hillsdale

SOCCER

- Facility: Minimum of 110 x 75 yd. field
- Officials should be licensed officials
- Host school: required to line up fields and officials
- Regional Tournament:
 - i. you must declare intent to participate with the National Office
 - ii. If you don't participate in the tournament, you forfeit your right to host the next time for your rotation.
- **CURRENT ROTATION:**
2011 – Dallas
2012 – Hillsdale
2013 – Ozark
- All-Region Teams
The Region team shall consist of 12 players (one must be a goalkeeper). These players will receive plaques.

VOLLEYBALL

- I. Championship site and date
 - A. Date- The deadline for the Regional Tournament is on Saturday two weeks before the National Tournament.
 - B. Site Requirements
 1. Meet court specifications as followed in NCAA Volleyball Rules.
 2. The regional coaches will determine the site based on team eligibility.
 3. Host team must have participated in the regional tournament for at least two years prior to hosting the tournament.
- II. Conduct of Regional Tournament
 - A. The structure of the tournament shall be a double-elimination tournament unless the regional teams agree to a different format (e.g. only two teams participating may agree to a one game playoff format)
 - B. The rules shall be the current NCAA Volleyball rules.
- III. Tournament Host
 - A. Plan the tournament with the following in mind:
 1. Program
 2. Officials
 3. Awards – 6 players chosen including the MVP.
 4. Coaches Meeting

5. Financial Concerns – winning team will receive the gate to cover expenses to the national tournament

IV. Officials

The Regional host should have 3 college rated officials for the tournament with Line Judges that have been proven efficient to the task.

V. Coaches Meeting

- A. Coaches regional meeting will meet at a convenient time for all coaches.
- B. All teams submitting player recommendations must meet the national guidelines for recording and submitting statistical reports.
- C. All-Region Team will consist of 6 players with being named the MVP of the Region. A second team of 6 players may be selected. The first team will receive plaques while the 2nd Team will receive certificates.

CURRENT ROTATION:

2011 – Ozark
2012 – Hillsdale
2013 – Dallas

VI. Regional Sport/Events Calendar:

Regional & National Tournaments for 2011-12:

Men's Soccer

10/28,29	NCCAA SW Region Tournament @Dallas Christian	Dallas, TX
11/8-12	NCCAA Div. II National Tournament @Austin-Tindall Regional Park	Kissimmee, FL

Women's Soccer

10/28,29	TBA (only have 1 team participating)	
11/8-12	NCCAA Div. II National Tournament @Autin-Tindall Regional Park	Kissimmee, FL

Volleyball

10/28,29	NCCAA SW Region Tournament @Ozark Christian College	Joplin, MO
11/8-12	NCCAA Div. II National Tournament @Kissimmee Civic Center	Kissimmee, FL

Men's Basketball

2/24,25	NCCAA SW Region Tournament @Hillsdale Baptist College	Moore, OK
3/6-10	NCCAA Div. II National Tournament @Central Bible College	Springfield, MO

Women's Basketball

2/24,25	NCCAA SW Region Tournament @Hillsdale Baptist College	Moore, OK
3/7-10	NCCAA Div. II National Tournament @Ohio Christian University	Circleville, OH

Baseball

4/26-28	NCCAA SW Region Tournament @Ozark Christian College	Joplin, MO
5/9-12	NCCAA Div. II National Tournament @Arrington Foundation Park	Cincinnati, OH

VII. Suggested Agenda for Regional Meetings

- a. Welcome/Devotional and Pray
- b. Roll Call – A representative from each institution and coaches for specific sports meeting should be in attendance.
- c. Acceptance/Corrections to previous meetings
- d. Agenda items:
 - i. From member institutions input
 - ii. Old Business
 - iii. New Business
- e. Sport by Sport Meetings