



Men's Soccer

Division II

Division II Men's Soccer

I. GENERAL ADMINISTRATION

The Championship Games Committee shall consist of the following: the NCCAA National Soccer Chair, who shall serve as chair of the Championship Games Committee; the NCCAA National Soccer Vice-Chair; one member coach whose team is not a tournament participant; and a member of the NCCAA National Office Staff. In the case that the team of any member of the Championship Games Committee qualifies to participate in the National Championship, or there are other circumstances that would directly affect them or their institution, they must designate, for seeding, a regional replacement from another member institution in their region.

A. Sports Chair Job Description (see Bylaws Section)

1. Conduct the NCCAA National Soccer Championship.
2. Recommend a site, date and budget for the National Soccer Championship to the Board of Directors.
3. Conduct an annual Coaches' Meeting during the National Soccer Championship.
4. Submit all policies, procedures and recommendations to the Board of Directors for approval.
5. Report all sporting event results to the National Office and the Soccer Statistician.
6. Submit a complete financial statement of the National Championship to the National Office.
7. Coordinate the selection of the All-American team and National Coach of the Year for Division II Men's Soccer.
8. Serve as a member of the National Sports Council.
9. Serve as a member of the National Administration Council to evaluate and recommend improvements for the policies and programs of the NCCAA.

B. Vice-Chair Job Description

1. Assist the National Soccer Chair with the National Soccer Championship and any other area so designated by the National Soccer Chair.
2. Serve on the Championship Games Committee.

II. REQUIREMENTS FOR CHAMPIONSHIP AND AWARDS PARTICIPATION

In order for a team, its members or coaches to be considered for participation in regional or national championship play, and to be considered for All-Regional, All-Tournament, All-American or Scholar-Athlete selection, the following information must be submitted to the National Soccer Chair by the following deadlines:

1. One copy of eligibility forms – prior to first scrimmage or game
2. One copy of season schedule – prior to first scrimmage or game
3. Statistics Fee – paid with National Dues to the National Office by August 15
4. Member of NSCAA (for post-season awards only) – prior to post-season
5. One copy of official team roster – prior to first game
6. One 5 x 7 team photo – by October 1
7. One copy of valid NSCAA membership card – by October 1
8. Region site fee if host – see Section VI.A.2.
9. National site fee if host – see Section VI.B.2.

NOTE: FAILURE TO SUBMIT EVEN ONE PIECE OF MATERIAL ON TIME SHALL DISQUALIFY A TEAM FROM ANY CONSIDERATION BY THE CHAMPIONSHIP GAMES COMMITTEE FOR POST-SEASON PLAY.

III. SELECTION OF TEAMS FOR REGIONAL CHAMPIONSHIP PLAY

A. Selection of teams for regional competition shall be made no later than one week prior to regional playoffs. In order that the chair of the Championship Games Committee may have complete information on each team in the regional playoff, it is important that each institution inform the Regional Chair of the results of each regular season game prior to the initiation of the selection process. The Regional Chair shall inform the National Soccer Chair of all pertinent information. The Regional Chair shall inform the soccer coaches in the region of the procedure to be followed. There are eight regions which shall be named as follows:

1. Central
2. East
3. Mid-East
4. Mid-West
5. North Central
6. South
7. Southwest
8. West

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- B. Criteria to be used in the selection and seeding of teams for Regional Championship shall include the following (not in preferential order):
1. Head to head results within Region
 2. Strength of schedule – NCCAA Modified Longo Rating System (see [Appendix D](#) & [Appendix E](#))
 3. Results of games against common opponents
 4. Win/Loss Record

IV. SELECTION OF TEAMS FOR NATIONAL CHAMPIONSHIP PLAY

- A. Regional Representation to the National Championship
1. When a Regional Championship is conducted, the Regional Champion shall automatically advance to the National Championship.
 2. When no Regional Championship is conducted, a Regional Representative shall receive an automatic bid if they meet the following criteria:
 - a. Season record of games (not including forfeits) must be .500 or better.
 - b. Have completed the criteria listed in Section II of the Men's Division II Soccer Handbook.
- B. At-Large Berth to the National Championship
1. Selection of the team(s) for the at-large berth(s) to the National Championship shall be made by the Championship Games Committee.
 2. Teams wishing to be considered for an at-large berth must complete the NCCAA At-Large Berth Intent to Participate Form (see [Appendix C](#)) prior to completion of Regional Championship. The team shall then contact its Regional Soccer Chair immediately after the completion of the Regional Championship game. Regional Soccer chairs shall fax a copy of the completed Intent to Participate Form to the National Soccer Chair before Wednesday prior to the Championship Games Committee conference call on Sunday prior to Championship week. All NCCAA member institutions must send to the National Office a completed Declaration of Intent to Participate form by September 15 for all varsity sports. Amendments for Winter sports must be submitted by January 15 and Spring sports by March 1.
 3. Selection of the team(s) shall be made by the Sunday evening following regional play.
 4. The National Championship Games Committee shall determine the at-large berth using the following criteria:
 - a. Strength of schedule – NCCAA Modified Longo Rating System (see [Appendix D](#)).
 - b. To be eligible for consideration, teams must be Class C (winning percentage of .400) or better in NCCAA Modified Longo Rating System (see [Appendix D](#) & [Appendix E](#)).
 - c. Teams must have participated in their NCCAA Regional Playoff, if one was conducted.
 - d. If still tied, coin shall be flipped to determine at-large berth.

V. GENERAL GUIDELINES FOR CHAMPIONSHIPS

- A. Guidelines for Regional Championships
1. All regional playoff games shall be played at a site, date and time agreed upon by the regional coaches. The Regional Soccer Chair shall be responsible to guide this selection process.
 2. A team shall not be required to play more than one game per day in post-season play.
 3. Regions must conduct a playoff to determine a regional champion, who shall then advance to the National Championship. Whenever possible, the regional playoffs shall involve a minimum of four teams. All Regional Championship shall be completed two Saturdays prior to the National Championship.
 4. The region must have at least a two-team NCCAA playoff to declare a regional winner. This playoff must be separate from other national playoff structures.
 5. Competing teams in regional playoffs shall be seeded, and in the first round of the championship, the highest seeded team shall play the lowest seeded team. Consideration shall be given to both higher seeded and geographical location in determining the site for playoffs. Regions may opt for a revolving schedule for the championship site.
 6. Dates for the Regional Championships shall be approved at the Annual Coaches' Meeting, by vote of the soccer coaches.
 7. Sites for all playoff games must conform to all minimum regulations with reference to the field and all related appurtenances as listed in the official NCAA College Soccer Rulebook.
 8. The institution hosting the championship must provide a satisfactory means for charging admission to games.
 9. Any team that enters and begins play in an NCCAA Regional Championship is making a commitment to the NCCAA that said team shall continue through the Regional and National Championship playoffs. Any failure

to comply with this commitment may result in review of said team by the Administration Committee of the Board of Directors.

10. Regional Championships shall be conducted in the best interest of soccer at the national level of the NCCAA.
11. Assignment of officials – see Section XV.
12. The All-Region Team shall consist of 12 players (3 forwards, 3 mid-fielders, 3 defender, 1 goalkeeper, and two alternate players). (See [Appendix B.](#))

B. Guidelines for National Championships

1. It is recommended that the site and date of the National Championship be determined two years in advance.
2. Both the site and date of the National Championship shall be approved by vote of the soccer coaches at their Annual Coaches' Meeting. The National Championship shall be conducted during the second weekend of November.
3. Teams shall qualify for the National Championship by participating in regional playoff championships and being crowned the winner of said championship.
4. Sites for all championship games must conform to all minimum regulations with reference to the field and all related appurtenances as listed in the official NCAA College Soccer Rule Book.
5. The institution hosting the championship must provide a satisfactory means for charging admission to games.
6. The host institution shall receive an automatic bid.
7. The schedule format for the National Championship shall be Friday-Saturday-Monday.
8. The men's and women's first round and second round tournament matches shall be played simultaneously.
9. Final seeding decisions shall be made by the Championship Games Committee.
10. Procedures for tie games shall be as follows:
 - a. The championship and third place games shall follow NCAA rules. Two ten-minute overtimes shall be played with golden goals ending the game. Penalty kicks shall follow if the score is still tied after overtime.
 - b. The fifth and seventh place games shall not play overtime, but will proceed directly to penalty kicks following regulation time.
11. Each side of the championship bracket shall compete at the same time on the first day of competition to negate an advantage gained by one team receiving additional time to rest by playing at an earlier time.

VI. FINANCIAL CONSIDERATIONS

A. Regional Championships

1. Institutions serving as hosts to regional playoff games must charge a minimum admission (\$2.00/adults, \$1.00/students). A financial report of any and all playoff games must be submitted by the host institution within ten days after the completion of said playoffs. The financial report is to be sent to the NCCAA National Soccer Chair, with a copy to be sent to the Director of Member Relations. Any institution failing to file a financial report shall be subject to review by the NCCAA Board of Directors.
2. Any institution serving as host for regional game(s) must send \$100 site fee per date to the National Soccer Chair. This \$100 fee may be taken from the gate receipts of the regional games. By hosting a regional playoff game(s), the host institution guarantees a gate of \$100. (Example, if an institution hosts a playoff game and the gate is only \$80, then the host institution must still provide the remaining \$20 so the \$100 site fee can be paid. If an institution hosts a playoff game and the gate is \$175, \$100 of that amount is used to pay the site fee and the remaining \$75 is to go to the regional winner to be used toward travel expenses for nationals.)

However, no institution shall be required to send more than \$200 should they host three or more regional dates. Any combination of hosting two dates shall necessitate that institution sending \$200 to the National Soccer Chair. This host site fee is to be mailed, or given, to the National Soccer Chair the week following the Regional Championship.

B. National Championship

1. As proceeds are realized from any part of the national playoff structure, these funds shall be used for pro-rated disbursement for travel expenses of competing teams. All proceeds realized from any part of the championship are under the direct control and administration of the soccer coaches association to be used to meet expenses of regional and national play.
2. Any institution serving as host for the National Championship must send \$100 site fee per date to the National Soccer Chair. This \$100 cannot be taken from the gate receipts of the championship games. No institution shall be required to send more than \$300 should they host four or more dates. No institution shall be required to

send this host fee if this is the third National Championship hosted during the current school year. This host site fee shall be given to the National Soccer Chair at the National Championship.

3. Each team shall be responsible for its travel, room and board expenses for the National Championship.

VII. ADVERTISING

No sponsor of a Regional or National Championship shall accept advertising for, or promote in any way, the marketing of alcoholic beverages, tobacco or illegal drugs in connection with the NCCAA soccer program.

VIII. MEETINGS

- A. A meeting of the coaches of the competing teams, host coach and members of the Championship Games Committee shall be held prior to all championships to review playing rules, interpretations and any other administrative matters that may be necessary.
- B. The Annual Coaches' Meeting shall be held in conjunction with the Division II National Soccer Championship. The purpose of the meeting is to discuss and vote on any guideline changes the soccer coaches wish to recommend to the Board of Directors for adoption. Other business shall include All-American awards, Scholar-Athlete awards, Coach of the Year award and other business pertinent to Division II soccer.

IX. AWARDS

- A. The NCCAA maintains a standardized awards program for all National Championships (see Awards Section). Team awards, Most Valuable Player Award and the National Coach of the Year Award are ordered by the National Office. All-American Awards are provided by NSCAA. All other awards (i.e. All-Tournament, etc.) are paid for by the championship gate income.
- B. Individual and team awards at the regional level shall be paid for by the treasury of the winning region or winning institution.
- C. Scholar-Athlete certificates are awarded by the National Office to soccer players who meet the criteria as stated in the Forms & Procedures Section.

X. SELECTION OF ALL-TOURNAMENT TEAM, MOST VALUABLE PLAYER, AND TEAM SPORTSMANSHIP AWARD

- A. An All-Tournament team may be named at the regional and national levels. The team shall consist of ten field players and one goalkeeper. Each head coach of a competing team and members of the Championship Games Committee shall vote for the All-Tournament selections.
- B. The ballot for the All-Tournament team must be submitted to the Championship Director by half-time of the championship game. The player receiving the most votes (highest ranking) shall be the championship's Most Valuable Player.
- C. The Team Sportsmanship Award shall be determined by vote of the Championship Games Committee and referees.

XI. SQUAD SIZE

The traveling party shall be limited to 22 members, including coaches, players, managers, scorekeepers and trainers.

XII. BALLS

The Championship Games Committee shall select the balls to be used for the National Championship. A minimum of three new balls shall be provided for the championship games. One of the balls shall be presented as an honorary gift to the winning team.

XIII. UNIFORMS

Competing teams shall have both light and dark uniforms for use in all championships. Choice of uniform color shall be made by the Championship Games Committee.

XIV. PROCEDURE FOR TIED GAMES

The current edition of the NCAA Soccer Rulebook shall be the official guide for all tied games (regular and championship play). See Section V.B.10.

XV. OFFICIALS

National Championship officials must be NISOA approved officials. Regional and National Championship officials shall not hold an official relationship with an NCCAA participating institution (past or present). Contracting of all Regional Championship officials shall be coordinated by the Regional Sport Chair. Contracting of all National Championship officials shall be coordinated by the National Soccer Chair.

XVI. COACHING HONORS

A. Regional Coach of the Year

1. Each region shall name its Regional Coach of the Year by the recommended date for conclusion of regional play. The Regional Soccer Chair shall notify the National Soccer Chair either directly or via the regional representative coach to the National Championship at, or before, the National Championship coaches' meeting.
2. Voting Procedure
 - a. The ballot shall allow selection of two individuals: two points for the first choice; one point for the second choice.
 - b. It is considered unethical for a member institution to vote for its own representative.

B. National Coach of the Year

1. The National Coach of the Year shall be named at the awards ceremony immediately following the championship game of the National Championship.
2. Voting procedure:
 - a. The National Coach of the Year shall be selected at the National Championship.
 - b. Only those selected for the Regional Coach of the Year, or whose teams participate in the National Championship, shall be considered for National Coach of the Year honors.
 - c. Each regional representative at the National Championship shall bring a written biography of the Region's National Coach of the Year nomination based on the following criteria:
 - 1) Win/Loss record
 - 2) Team development
 - 3) Individual Christian character
 - 4) Service to the NCCAA
 - 5) Evidence of Christian character in team deportment on and off the field
 - d. The election process shall be conducted by the National Soccer Chair. Each region represented at the National Championship shall receive one vote.
 - e. It is considered unethical for a member institution to vote for its own representative.

XVII. ALL-AMERICAN HONORS

- A. All-American Awards are provided by the National Soccer Coaches Association of America (NSCAA). All coaches wishing to have their players eligible for NCCAA/NSCAA All-American honors must be members of the NSCAA. Should a player be selected as an All-American and his coach not be an NSCAA member, the NCCAA will honor this player following the NSCAA Annual Convention. An additional player would then be added to the NCCAA/NSCAA All-American Team.
- B. A representative from each region shall submit his/her All-Regional team list to the National Soccer Chair at the National Championship Coaches' Meeting. These shall comprise the All-American Nominee list. See [Appendix A](#).
- C. A committee of coaches shall select the First and Second Teams at the National Championship. Each regional representative and the National Soccer Chair, or his representative, shall receive one vote.

- D. The First Team shall consist of 12 players (three forwards, three mid-fielders, three defenders, one goalkeeper and two alternate players). The Second Team shall also consist of twelve players, but position shall not be a factor. Honorable Mention Team shall not exceed twelve players, with position not a factor.
- E. Candidates must be undergraduate students.
- F. These awards shall be presented at the NSCAA Annual Convention.

XVIII. TWO YEAR CALENDAR

<u>REGIONALS COMPLETED</u>	<u>NATIONAL CHAMPIONSHIP</u>	<u>LOCATION</u>
October 31, 2009	November 13-16, 2009	Austin-Tindall Soccer Complex, Kissimmee, FL
October 30, 2010	November 12-15, 2010	Austin-Tindall Soccer Complex, Kissimmee, FL
October 29, 2011	November 11-14, 2011	Austin-Tindall Soccer Complex, Kissimmee, FL

XIX. FEES

- A. The national statistical fee shall be paid by August 15 (with the national dues check) to the National Office, and prior to the first scrimmage or match (see Section II.3.). Failure to do so could result in disqualification from post-season play.
- B. An institution serving as host for the Regional Championship game(s) must send \$100 per date to the National Soccer Chair (see Section VI.A.2.).
- C. Any institution serving as host for the National Championship game(s) must send \$100 to the National Soccer Chair (see Section VI.B.2.).
- D. Checks for B. and C. above shall be made payable to NCCAA.

XX. OFFICERS

National Soccer Chair: Dr. Rick Wright, Manhattan Christian College; rwright@mccks.edu; 785-539-3571; 785-537-8160 (fax)
National Soccer Vice-Chair: Josh Beers, Lancaster Bible College, jbeers@lbc.edu; 717-560-5246; 717-560-8226 (fax)
National Statistician: Gabe Wallis, NCCAA National Office; stats@thenccaa.org
Championship Games Committee: Shall be comprised of the National Soccer Chair, the National Vice-Chair, one member coach whose team is not a tournament participant, and National Office representative (see Section I).

XXI. OFFICIAL RULEBOOK

Soccer (Men): National Collegiate Athletic Association (NCAA) Men’s Soccer Rules. Rule books may be purchased by contacting: NCAA, PO Box 6222, Indianapolis, Indiana 46209-6222, telephone: (317) 917-6222.

**Appendix A
Regional Nomination
NCCAA All-American Soccer Team**

Region _____ Chair _____
Player's Name _____ Class _____
Hometown/State _____
Institution _____ Coach _____
20 ____ - 20 ____ Season Record: Won _____ Lost _____
Position _____ Date of Birth _____
Height _____ Weight _____

Defense: (Comment as to the effectiveness and contribution of the player to the total team success). Include pertinent statistics.

Offense: (Comment as to the effectiveness and contribution of the player to the total team success). Include pertinent statistics.

Leadership: (Comment as to the player's contribution to the team's success). Include pertinent statistics.

Scholarship:

Degree Program _____ GPA _____

Honors _____

Christian Character: (Comments)

Honors Received:

- a. Individual

- b. Team

Comments and/or Recommendations:

The above named student-athlete has my support as a viable nominee for NCCAA postseason honors. His/her behavior both on and off the field/court is complimentary to the NCCAA and its Christ-like standards.

Coach's signature

Date

Appendix B All-Region Team

The All-Region Team shall consist of 12 players (3 forwards, 3 mid-fielders, 3 defenders, 1 goalkeeper and 2 alternate players). The alternate players can be used at any position. There must be at least 3 players named at each of the field positions (mid-fielders, defenders, forwards).

Region _____ Chair _____

Goalkeeper: _____

Defender: _____

Defender: _____

Defender: _____

Midfielder: _____

Midfielder: _____

Midfielder: _____

Forward: _____

Forward: _____

Forward: _____

Alternate: _____

Alternate: _____

Appendix C
Intent to Participate At-Large Berth

Institution: _____

Region: _____

Head Coach: _____

Team Record (Overall): _____

Team Record (Regional): _____

Modified Longo Rating: _____

NCAA Membership Number: _____

Please list or attach results for each match prior to the regional playoffs:

Institution

Head Coach's Signature

Date

Athletic Director's Signature

Date

Signature of President or Vice President for Business/Finance

Date

Appendix D

NCCAA Division II "LONGO" RATING SYSTEM

Class A-Team - winning percentage of .800 or better
 Class B-Team - winning percentage of .600 thru .799
 Class C-Team - winning percentage of .400 thru .599

Class D-Team - winning percentage of .200 thru .399
 Class E-Team - winning percentage of .199 or lower

	NCCAA II		NCCAA I NAIA & NCAA III		NCAA III Top 25 and NCAA II		NAIA Top 25 NCAA II Top 25 and NCAA I		
	Home	Away	Home	Away	Home	Away	Home	Away	
	Defeat an A-Team by 4 or more goals	450	525	500	575	525	600	575	650
Defeat an A-Team by 3 goals	375	450	425	500	450	525	500	575	
Defeat an A-Team by 1 or 2 goals	300	375	350	425	375	450	425	500	
Tie an A-Team	200	275	250	325	275	350	325	400	
Lose to an A-Team by 1 or 2 goals	150	225	200	275	225	300	275	350	
Lose to an A-Team by 3 goals	100	175	150	225	175	250	225	300	
Lose to an A-Team by 4 or more goals	75	125	100	175	125	200	175	250	
Defeat an B-Team by 4 or more goals	350	425	400	475	425	500	475	550	
Defeat an B-Team by 3 goals	250	325	300	375	325	400	375	450	
Defeat an B-Team by 1 or 2 goals	200	275	250	325	275	350	325	400	
Tie an B-Team	150	225	200	275	225	300	275	350	
Lose to an B-Team by 1 or 2 goals	100	175	150	225	175	250	225	300	
Lose to an B-Team by 3 goals	50	125	100	175	125	200	175	250	
Lose to an B-Team by 4 or more goals	25	75	50	125	75	150	125	200	
Defeat an C-Team by 4 or more goals	250	325	300	350	325	375	375	425	
Defeat an C-Team by 3 goals	200	275	250	300	275	325	325	375	
Defeat an C-Team by 1 or 2 goals	150	225	200	250	225	275	275	325	
Tie an C-Team	100	175	150	200	175	225	225	275	
Lose to an C-Team by 1 or 2 goals	50	125	100	150	125	175	175	225	
Lose to an C-Team by 3 goals	25	100	50	100	75	125	125	175	
Lose to an C-Team by 4 or more goals	0	50	25	75	50	100	100	150	
Defeat an D-Team by 4 or more goals	175	250	200	250	225	275	275	325	
Defeat an D-Team by 3 goals	125	200	150	200	175	225	225	275	
Defeat an D-Team by 1 or 2 goals	75	150	100	150	125	175	175	225	
Tie an D-Team	50	75	50	100	75	125	125	175	
Lose to an D-Team by 1 or 2 goals	25	50	25	75	50	100	100	150	
Lose to an D-Team by 3 goals	0	25	0	50	25	75	75	125	
Lose to an D-Team by 4 or more goals	0	0	0	25	25	50	75	100	
Defeat an E-Team by 4 or more goals	125	175	150	200	175	200	225	250	
Defeat an E-Team by 3 goals	75	125	100	150	125	150	175	200	
Defeat an E-Team by 1 or 2 goals	0	75	50	75	75	100	125	150	
Tie an E-Team	0	25	25	50	50	75	100	125	
Lose to an E-Team by 1 or 2 goals	0	0	0	0	25	25	75	75	
Lose to an E-Team by 3 goals	0	0	0	0	25	25	75	75	
Lose to an E-Team by 4 or more goals	0	0	0	0	25	25	75	75	

